RG104 Entry 235

Volume 486

December 6, 1929 – August 11, 1931

Letters Sent to

Philadelphia Mint

Press copies of letters and telegrams sent from U.S. Mint headquarters to various official and individual recipients.

Text quality ranges from good to extremely faint. Tight binding also limits visability of the left side of some documents. Pages were scanned using a white back-up sheet to improve legibility.

RG104 E-235 Vol 486

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 486 of 600

NC-152, Entry 235

ed States Mint,

Philadelphia,

Pa.

December 6, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Confirming telephone communication of today, you are authorized to accept the following invoices of silver from the firms named at the prices indicated; it being understood that these are the lowest of the bids received covering the purchase of 1,050,000 ounces of silver:

From Equitable Eastern Banking Corporation
100,000 ounces at $0.5005
100,000 " " .5012
100,000 " " .5008

From American Smelting & Refining Company
200,000 ounces at $0.4993
200,000 " " .5005

From Handy & Harman
100,000 ounces at $0.~~5030~~ 5003

From Cerro de Pasco
150,000 ounces at $0.50

From American Metals Sales Corporation
100,000 ounces at $0.5014

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

December 6, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am inclosing a medal of ex-Assistant Secretary of the Treasury Dewey.

Will you please have this medal refinished and return it to this Bureau?

Respectfully,

R. J. Grant
Director of the Mint.

GR

RG104 E-235 Vol 486

December 5, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Confirming telephone communication of today, in accordance with the recommendation contained in your letter of December 4th, and for the reasons stated therein, you are authorized to purchase from Miller, Bain, Beyer & Company, approximately 5,000 yards of heavy twill, 54" wide, at $0.3275 per yard, net; this being the bid most advantageous to the Government.

Respectfully,

R. J. Grant
Director of the Mint.

December 6, 1928.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of December 2nd relative to affidavits you submitted therewith concerning a deposit of Mexican gold pesos, this Bureau is just in receipt of the following memorandum from the Attorney in the Secretary's Office:

> "These affidavits, (letter Dec. 2, Philadelphia Mint,) are O. K.

The papers sent here with your letter are inclosed.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 486

December 6, 1929.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses	$50,000.
Transportation, etc.	200.
Contingent, Major '29	4.13

Respectfully,

R. J. Grant,
Director of the Mint.

P.

RG104 E-235 Vol 486

December 7, 1929.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.

Gentlemen:

At the time the Railway Express Agency, Inc., took over the business of the American Railway Express Company the Comptroller General of the United States ruled that, such agency being owned by the railroads, the Government's express business routed over land grant aided railroads was subject to the same preferential rates as freight and passenger business so routed. This made impossible the verification by the Mint Bureau of amounts charged on some of the bills for transportation of minor coin, and made advisable the discontinuance of present practice of paying such bills before audit, and preaudit of such bills by the General Accounting Office. The matter was taken up with the Department and with the General Accounting Office, and the following future procedure has been authorized:

From time to time the Director of the Mint will direct transfer by the Superintendent of one of the mints to the Disbursing Clerk of the Treasury Department such an amount of the profits on minor coinage as considered needful for meeting the preaudited costs of distributing such coins. Such transfers of funds will all be made from the Philadelphia Mint unless emergency requires an occasional transfer from one of the more distant institutions. All bills for express charges on shipments of new minor coins from the mints will be forwarded through the Mint Bureau to the General Accounting Office for preaudit, thence to the Treasury Department Disbursing Clerk for payment. Such bills will not in future be a matter of record at the shipping mint; but a copy of each bill of lading issued should be forwarded to the Mint Bureau as heretofore.

With this procedure in effect the mints will not need to carry so large balances in their special deposit accounts and will be expected to maintain materially smaller balances. The ratio of express to postal transportation costs can be determined approximately by reviewing the records for the past two or three years. The reductions in such balances may be accomplished by delaying the making of deposits in your special deposit accounts that would otherwise be required.

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Transfers to the Treasury Disbursing Clerk of profits on minor coinage will be accomplished by the same procedure as when such profits are deposited to your checking credit in your special deposit account, except that the checks will be drawn in favor of the Treasury Disbursing Clerk (now J. L. Summers) and be sent to him and the amounts so transferred will be taken into your regular account current, under the head of "Payments" in the column without a printed heading (insert the words "Transfer of Funds") on the line "Special Deposits - Minor Coinage Profits", and be noted in the proper place on right hand side of the reverse of the regular account current. No change will be required in the stating of the bullion account.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

December 6, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Confirming telephone communication of today, you are authorized to purchase 75,000 pounds of copper, electrolytic, 99.95% or better, cast in ingots of not over 20-lbs each, from each of the following four firms:

Metals Sales Corporation,
American Smelting & Refining Co.,
Phelps Dodge Sales Co., Inc.,
Guggenheim Brothers.

The price thereof is to be $.1805 per pound, including delivery at your Mint.

It is understood that the bids of these four concerns are identical and the order is, therefore, equally apportioned among them.

Respectfully,

R. J. Grant
Director of the Mint.

December 9, 1929.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Herewith find vouchers of Marsh & McLennan, insurance charges on shipments of minor coin made during the months of September and October, $3.84 and $9.40, respectively. The rate, 4¢ is correct, but computation of each should be made prior to payment from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

December 10, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Schedule of collections with your October accounts is herewith returned for amendment as per pencil notations thereon, to separately state the seigniorage on new coinage and on recoinage.

Dealers' bill attached to voucher No. 296 is in the name of J. F. Mueller, and is certified by J. F. Mueller, Mgr. If the person signing is the proprietor the use of the title "Manager" is superfluous and misleading; if he is not the proprietor the voucher should be signed in the name of the proprietor, with indication of the title of the representative who signs for him.

Voucher No. 307, A. Berkman Company, is herewith returned for indication thereon of the reasons for accepting 852 yards of muslin more than the contract calls for, which is materially in excess of the contents of the largest "bolt" or "package" as shown by the dealers' bill attached.

Form 575, Bronze List, medals received, sold, and on hand, is enclosed for correction and return. The columns "On hand" and "Remaining unsold" each add 56 less than shown, indicating possible omission of some item or erroneous totals.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 486

December 10, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to Bureau letter of December 7, 1929, concerning procedure for payment of preaudited bills covering express shipments of minor coin, it is requested that you transfer to J. L. Summers, Disbursing Clerk, Treasury Department, Washington, D. C., minor coinage profits to a total of $20,000, making transfer of a partial round amount thereof if the total is not now available.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

December 11, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This office is in receipt of information to the effect that the Treasury Department Disbursing Clerk has received $550 from the Coast Guard and placed same to the credit of the appropriation, Salaries and Expenses, Mints and Assay Offices, 1930. It is presumed that this represents payment for medals or other articles furnished by you to the Coast Guard and that the payment should have been made to you. If you have received copy of the voucher upon which the payment is based, kindly forward same to this office, or let us have such information as you may have bearing on the subject. If this payment should have been made to you instead of to the Disbursing Clerk of the Treasury Department, it is suggested that you indicate on your records that the appropriation has been reimbursed through the Department's Disbursing Clerk and that the item be not taken into your account current.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

December 13, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please send to this Bureau one medal in bronze of President Hoover.

You will find inclosed a $1 bill in payment therefor.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

December 13, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of December 12th, you are authorized to purchase from Streeter, Hackney & Company, 20 dozen pairs of heavy, buckskin gloves, at $9.75 per dozen pairs; this being the lower of two bids received of three bids requested.

It is understood that, after they are worn out, these gloves will be burned in order to recover any precious metals which may be adhering to them.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

December 16, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendations contained in your letter of December 14th, you are authorized to purchase from Nathan Trotter & Company, approximately 5,200 pounds of pig tin at $0.4270 per pound; this being the lower of two bids received of four asked.

You are also authorized to purchase from Nathan Trotter & Company, 12,600 pounds of slab zinc at $0.0709 per pound; this being the lowest of four bids received.

It is understood that these metals are for your minor coinage.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

erint

December 16, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of December 12th, you will find inclosed the Certificate of Shipment, filled in from the standpoint of the consignor, covering the express shipment to you of October 1, 1929.

The records of this Bureau do not indicate that any Government bill of lading has ever been executed covering the shipment in question.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

December 17, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This Bureau is in receipt of your letter of December 16th inclosing a Money Order from Mr. William Taylor. This Money Order has been endorsed over to you and is inclosed.

The personal check received by you from Mr. Evan H. Tucker has been returned to him with the advice that you do not accept personal checks in payment for medals, and that a Money Order should be forwarded, payable to you.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

December 18, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I have sent you today under separate cover an official bond for execution by Mr. Chester W. Ziegler as Assayer at your Mint. Please request him to execute same and return it as promptly as possible to this Bureau for transmission to the Secretary's Office.

Mr. Ziegler's commission has also gone to you today under separate cover. Will you please hold this until you have been advised that his bond has been approved at which time it can be delivered to him.

It is understood that Mr. Ziegler will take the oath as Assayer on January 2, 1930.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

December 19, 1929.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of December 18th.

This letter will be authority to dispose of the scrap materials listed in your letter, it being understood that you are in each instance accepting the highest priced offer.

It is further understood that White Brothers Smelting Corporation is the highest bidder on crucibles, furnace materials, and copper scale; and that the Reid Metal Refining Company is the highest bidder on copper grindings.

Respectfully,

R. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 486

Dec. 26, 1929.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Returned herewith please find bond of indemnity for lost bullion receipt #2830, also affidavit in duplicate evidencing publication of advertisement of the loss.

The advertisement is inadequate in that the lost receipt is not identified as having been issued by the Philadelphia Mint, that the weight of the deposit was not shown, and that notice was not given that payment had been stopped. The purpose of advertising is as a protection to the general public. The wording should be sufficiently complete to perform that function, and a larger portion of the public would probably be served if two different papers were used instead of the morning and evening editions of the same paper, as in this case. The irregularity will be waived in this case; it is suggested that in future the claimant be given a copy of the bond form and that emphasis be placed on item 4 of instructions at foot of the form.

The affidavits evidencing publication will probably be accepted by the General Accounting Office; it is usual to file a page of each paper in which the ad appeared, showing name and date of the paper, with the ad marked for quick identification.

In the body of the bond the date should be inserted in the spaces provided, as well as the name of the city in which the sureties reside. As indicated in item 1 of instructions, the sureties should be satisfactory to you as the representative of the Government.

Respectfully,

R. J. Grant
Director of the Mint

RG104 E-235 Vol 486

Dec. 28, 1929.

Superintendent, U. S. Mint, Philadelphia.
Do Do San Francisco.
Do Do Denver.

Gentlemen:

Please forward your report for the October - December quarter, of coin for recoinage on form 474A, early in January in order that the data may be available for use without delay.

Respectfully,

R. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 486

December 30, 1929.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing $5.00 for which please send to the Bureau one each of the following Presidential Medals:-

Jefferson, Pierce, Monroe Grant and Hoover.

Respectfully,

R. J. GRANT
Director of the Mint.

RG104 E-235 Vol 486

December 30, 1929.

Superintendent,
United States Mint,
Philadelphia.

Sir:

There is forwarded to you today under separate cover by insured parcel post the following:

Standard gold scrap, 50.80 ounces.
Cleanup bar, 16.02 ounces. Gold 740, Silver 86.0
Gold cornets, 0.50 ounces.
Standard silver scrap, 20.82 ounces.

Of this metal 64.50 standard ounces belong to the gold account; the balance of 13.70 standard ounces (12.33 fine oz.) due after deducting the 50.80 standard ounces forwarded is contained in the bar (11.85 fine oz) and the 0.50 ounces of cornets. The 20.82 ounces of standard silver is all subsidiary metal, value $25.90.

The following accounts should be credited to San Francisco, Denver and Philadelphia respectively, being the values of metals resulting from special assay coins forwarded to this Bureau up to and including September 30, 1929.

	San Francisco	Denver	Philadelphia
Gold			$1200.00
Subsidiary	$10.00	$1.80	14.10

Please notify the Mints at San Francisco and Denver when these entries have been completed and return the surplus of 1.37 fine ounces of silver contained in the cleanup bar, to the Bureau in inquartation shot form.

Respectfully,

R. J. Grant.
Director of the Mint.

Q.

RG104 E-235 Vol 486

December 30, 1929.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

Please be dvised that the official bond of Mr. Ziegler was approved on December 27, 1929.

Upon receipt of this letter you are authorized to deliver to Mr. Ziegler his Commission as Assayer.

Respectfully,

R. J. GRANT
Director of the Mint.

RG104 E-235 Vol 486

December 30, 1929.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing a letter received to-day from the Chemical Bank and Trust Company relative to proposed gold coinage for the Government of Bolivia.

Will you please advise the Bureau of the rates at which you estimate this coinage could be done for the Bolivian Government. With your reply please return the enclosed letter.

Respectfully,

R. J. Grant

Director of the Mint.

RG104 E-235 Vol 486

December 31, 1929.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of a copy of your letter addressed by you to the Bureau of Insular Affairs, War Department, relative to the shipment of dies for the Manila Mint.

In order that the files of the Department may be kept more complete it is desirable to have such correspondence flow through the Bureau. Will you please refer to page 32, last paragraph, of the Regulations.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

January 2, 1930

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Marsh & McLennan, $4.48, insurance charges on shipments of minor coin made during the month of November. The rate 4¢ is correct, but verification of the shipments should be made prior to payment of voucher from the profis on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

January 3, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of information that the amount of the enclosed voucher, $682.00, has been paid by the Coast Guard to the Disbursing Clerk, Treasury Department. It will therefore appear in his accounts. The Bureau has been informed upon inquiry by telephone that amounts due you will in future be forwarded to you instead of being paid to the Treasury Disbursing Clerk, as this is considered a better procedure; also it will save extra work and provide a better record.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

OR

RG104 E-235 Vol 486

January 3, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to Bureau letter of December 7, 1929, concerning procedure for payment of preaudited bills covering express shipments of minor coin, it is requested that you transfer to J. L. Summers, Disbursing Clerk, Treasury Department, Washington, D. C., additional minor coinage profits in the amount of $10,000.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

January 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

A copy of the Bureau Assayer's report on the analysis of a standard silver sample submitted by the Superintendent of the Melting and Refining Department of the Philadelphia Mint is being forwarded with this letter.

The scrap, 0.60 standard ounces, is also enclosed.

Respectfully,

R. J. Grant.
Director of the Mint.

Q.

RG104 E-235 Vol 486

January 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Assay report No. 2206 pertaining to your November bullion accounts is herewith returned for indication thereon of information to support the extra $1.00 melting charge.

It is noted that on withdrawn deposit No. 2435 a charge of only $1.00 was collected, although the bullion abstract sheet shows that the melting charge that accrued was $5.00. Explanation is requested - see table of charges.

The contract number T2m-107 has been noted on voucher No. [illegible], in the Bureau.

Please forward the original letter of authority to support advance payment on subscription to the Chemical and Metallurgical Engineering Magazine, for attaching to voucher No. 447. The original was required by the General Accounting Office from the Bureau in the case of similar subscriptions by the Bureau. The "copy" is enclosed for your files.

Respectfully,

R. J. Grant,
Director of the Mint.

P-T-S
Encls.

RG104 E-235 Vol 486

January 4, 1930.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to purchase from the Scovill Manufacturing Company approximately 3000 pounds of bronze for medals at the rate of $0.2642 per lb., less 1%. This amount includes the purchase of 1500 pounds for which you were given authority to purchase under date of December 17, 1929, over the telephone at the same rate. It is understood that a similar bid was received from the American Brass Company, but that upon test the bronze of the Scovill Manufacturing Company proved to be the better grade.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

January 4, 1930.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Responding to your recommendation of the 3rd instant, this letter will be authority for you to purchase a clock for the use of the Medal Room from Breitinger & Sons, Inc., for $17.00, this being the lowest bid received.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

January 4, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $65,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

January 6, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In future will you please leave off from checks drawn in favor of the Treasury Department Disbursing Clerk for seigniorage funds to cover cost of shipments of minor coin, of the revenue symbol 6344. This symbol is not applicable except against funds which are deposited in the Treasury as miscellaneous receipts not subject to disbursement or controll by a disbursing officer. This will be clear by reference to the regular account current where the symbol appears under the heading "General Fund Revenues", but does not appear under the heading of "Special Deposits." Use of the symbol on these checks may cause misunderstanding; the wording has been lined out in this office on the two checks that have been issued up to the present time.

Respectfully,

F-S

Director of the Mint.

RG104 E-235 Vol 486

January 7, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In reply to that part of your letter of January 6, 1930, that pertains to charges on withdrawn deposits, in which it is shown that your policy has been to impose melting charges on withdrawn deposits in accordance with the first paragraph of the section on melting charges in the table of charges, disregarding the other two paragraphs of this section, please be advised that this is not in accordance with the wording and intent of the provisions of section 3 prescribing the withdrawal charges.

In the case under consideration the melting charges incurred appear to have been $5.00, which evidently should have been collected; no further action need be taken in this instance unless later required by the General Accounting Office.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

January 8, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm our telephone request to forward to the Mint at San Francisco, 20 pairs each of one-cent dies and nickel dies.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

January 13, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Confirming telephone conversation of today, you are authorized to purchase silver from the firms named below, in the amounts and at the prices indicated, as follows:

	Amount		Price		
U. S. Smelting, Refining & Mining Company	100,000	ozs	46-5/8¢	fine	oz
American Smelting & Refining Company - - -	200,000	"	46.67¢	"	"
The American Metal Company, Ltd. - - - - - -	600,000	"	46.69¢	"	"
Cerro de Pasco Copper Corporation - - - -	50,000	"	46.84¢	"	"

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

January 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to your request of January 11th for six desk pads, you are advised that your letter has been forwarded, approved, to the Division of Supply, with the request that same be shipped directly to you.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

January 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is inclosed, for report and return to this Bureau, correspondence just received from the Department of State relative to certain coinage which the Government of Venezuela wishes you to execute.

Please return the inclosures with your reply so that a proper responde may be sent by the Secretary of the Treasury to the Department of State.

You will, of course, make no notation on the inclosures.

Respectfully,

R. J. Grant
Director of the Mint.

January 15, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

You will find inclosed a list of surplus equipment on hand at the New York Assay Office.

With the return of the inclosed list, will you please advise this Bureau at your early convenience whether or not you can make use of any of the material mentioned.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

January 16, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Returned herewith please find the statement of reserved annual assay coins of the calendar year 1929, which has been verified with the records of this Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

T-S
Encl.

January 17, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 16th, you are authorized to purchase 500 medal cases from H. B. Sommer & Company, Inc., at a cost of $3.675 per case; this being the lower of two bids received of three asked.

It is understood that these cases are for the Navy Crosses which you are to make for the Navy Department.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

January 20, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to your letter of recent date relative to the size of the Chinese coin, this Department is today in receipt of a letter from the Department of State, transcribing a letter received from the Chinese Minister in this connection. A copy of the Chinese Minister's letter is inclosed and is self-explanatory.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

January 20, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please send to the Denver Mint the following:

Ten Obverse One-Cent Dies.

Respectfully,

R. J. Grant
Director of the Mint.
GR

RG104 E-235 Vol 486

January 21, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am inclosing copies of correspondence just received from the Undersecretary of the Treasury relative to the $2.50 gold piece. Legislation is to be introduced, asking for the discontinuance of its coinage. The inclosures will explain the position of the Department in regard to this proposed legislation.

Please be careful not to allow any $2.50 gold pieces you may have on hand to be paid out under any circumstances.

May I repeat that this letter is to be held as confidential, as indicated in the copy of the Secretary's letter to the Governor of the San Francisco Federal Reserve Bank?

Respectfully,

R. J. Grant
Director of the Mint.
JR

RG104 E-235 Vol 486

January 21, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your telephone request of today, there is inclosed the photograph of the Chinese coin which should have accompanied our letter to you of January 20th.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

January 24, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is inclosed a catalogue of medals.

Will you please give it to Mr. Sinnock, telling him that if he wishes to retain it, he may do so. If he does not care to keep it, please have it sent to the National Museum, Washington, D. C.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

OR

RG104 E-235 Vol 486

January 27, 1930

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Marsh & McLennan, $10.04, insurance charges on shipments of minor coin made during the month of December. The rate 4¢ is correct, but verification of the shipments should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

January 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is inclosed for your information a copy of correspondence from the Chief of the Division of Bookkeeping and Warrants to the Chief of the Division of Supply relative to coin bags.

As indicated therein, the order for these coin bags will be transmitted to you through the Division of Supply.

Respectfully,

R. J. Grant
Director of the Mint.
OR

RG104 E-235 Vol 486

January 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 28th, you are authorized to purchase from M. Segal & Sons, 50 dozen pairs of buckskin mittens, reversible, at $9.70 per dozen pairs; this being the lowest of three bids received.

It is understood that, after these mittens are worn out, they will be burned in order to recover any precious metals which may be adhering to them.

Respectfully,

R. J. Grant
Director of the Mint.
O-R

RG104 E-235 Vol 486

January 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 28th, you are authorized to purchase from Keasby & Mattison Company, 300 pounds of asbestos cloth, for use in making fire mitts, at a cost of 48¢ per pound, less 2% 10 days; this being the lower of two bids received of three asked.

Respectfully,

R. J. Grant
Director of the Mint.
OR

RG104 E-235 Vol 486

January 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

You are hereby informed that the President has appointed the following as members of the Annual Assay Commission which will meet at your Mint on Wednesday, February 12, 1930:

Mrs. Jennie Galfas, Omaha, Nebraska.

Hon. E. A. Fitzgerald, Vicksburg, Miss.

H. D. Greenwood, Carteret, New Jersey.

J. V. W. Reynders, New York City.

Doctor W. T. Taggart, Philadelphia, Pa.

Marshall Starr Walker, New York City.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

January 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward about twenty pounds of pure lead foil cut in 5 - 6 gram strips for use in the Bureau Laboratory.

Respectfully,

R. J. Grant.
Director of the Mint.

Q.

RG104 E-235 Vol 486

January 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is enclosed with this letter 0.80 ounces of fine gold representing samples #46, 52 and 90.

Please have check assays made upon this metal and forward the results to the Bureau.

Respectfully,

R. J. Grant.
Director of the Mint.

RG104 E-235 Vol 486

January 30, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone communication of today, authorizing you to lend to the Fischer Machine Company the test weights to be used in preparing the parts for the automatic weighing machine for the Chinese Government.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

February 3, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following pertains to your accounts for the month of December.

Voucher No. 505 - Marsh & McLennan is herewith returned for inclusion in the approval certificate of the amount for which the voucher is approved.

It is noted that voucher No. 524, M. Jennings & Sons, is in payment of an amount which is 5¢ greater than that claimed per the dealers' certified bill, with explanation to the effect that payee made an error in computing. In this connection please be advised that decision of the Comptroller General, dated December 17, 1929, directs that no administrative additions to certified amounts claimed be made. It is therefore suggested that in future, small amounts short charged be merely noted in the right hand column and not paid; where the short charge is sufficient to warrant correction it should be done in the form of a new voucher for the correct amount claimed.

Attention is again called to the fact that the packages containing the assay reports and deposit certificates received from your institution (including those for December) are damaged by glue seeping through the ends thereof.

Explanation is requested of the item of gold transferred from the certificate and commercial bar account to the coinage bullion account.

Information as to the reason for cutting off from the December bullion accounts of all bullion received after December 21st (10 days) is requested. Such action makes material differences between accounting and statistical records. In this case over 300,000 ounces of purchased silver actually received, as well as the regular deposits of gold and silver, do not appear in the 1929 statistical reports.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encl.

RG104 E-235 Vol 486

February 4, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Your statement of appropriation transactions for the month of January has been received. Attention is called to the figures opposite the appropriation, Salaries and Expenses, etc."; the amount of the encumbrances set up for January is the same amount unliquidated at the end of December which perhaps accounts for the fact that the encumbrances unliquidated at the end of January do not check.

Respectfully,

M M. O'Reill

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 486

February 4, 1930.

Superintendent,
US Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $55,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

February 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Complying with the request contained in your letter of February 3rd, I have mailed to you today under separate cover ten copies of Document Number 3008, entitled "Monetary Units and Coinage Systems of the Principal Countries of the World".

It is understood that these are for the official use of your Mint and that you will not distribute same gratuitously.

This publication is for sale at 15¢ per copy by the Superintendent of Documents, Government Printing Office, Washington, D. C., and applicants therefor should be advised to this effect, citing the Document Number, 3008.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

February 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of February 3rd, you are authorized to purchase from the Niagara Falls Smelting & Refining Corporation; 6,000 pounds of phosphor-copper, for use in your minor coinage, at $0.1933 per pound; this being the lowest of three bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

February 5, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please advise this Bureau as soon as convenient as to the sufficiency of the bond of the following employee of your Mint:

Name	Title	Amount of bond
Joseph T. Maguire	Melter	$2,000

Respectfully,

Wm. M. O'Reilly

Acting Director of the Mint.

OR

RG104 E-235 Vol 486

February 6, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Reference is made to Bureau letter of February 4th and your reply thereto, with regard to your appropriation transactions for the month of January; the following is noted therefrom:

Salaries and Expenses (Contg)		
Enc. set up	-	$10,781.59
Payments	-	[illegible]
Encs. Liq.	-	[illegible]
Enc. Unliq.	-	12,272.30

The encumbrances set in January, $10,781.59 is the same amount of encumbrances unliquidated December 31 (Dec. report). Assuming that the encumbrances unliquidated January 31, $12,272.30, are correct, the encumbrances set up in January apparently should be $9716.55 instead of $10,781.59. Please render corrected statement with regard to the item "Salaries and Expenses, Contg."

Respectfully,

R. A. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

February 6, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be your authority to proceed with the coinage for the Government of Venezuela of 850,000 bolivars of the 2-bolivar denomination (silver).

This Department has been advised that the terms outlined in our letter to the Department of State, under date of January 16, 1930, which were in accordance with the terms expressed in your letter of August 5, 1929, are satisfactory to the Government of Venezuela.

It is understood that the charge for this coinage is to be $6.50 per 1,000 pieces.

It is further understood that if additional silver is required to complete the recoinage of the 850,000 bolivars in 2-bolivar pieces, the necessary silver will be delivered to you by the Guaranty Trust Company of New York, the Agent of the Government of Venezuela.

Our letter to the Department of State, for transmission to the Minister of Venezuela, indicated that there would be also a melting charge of $1 per 1,000 ounces for preparing the old coins for recoinage.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

February 7, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am inclosing a list of coins desired by the Curator of the Mint numismatic collection.

This letter will be your authority to invite proposals for the modern coins from the firms mentioned in the Curator's letter.

There is no competition for the ancient coins, and you will, therefore, purchase them from Mr. Wayte Raymond.

It is understood that you will submit to this Bureau a synopsis of the proposals you receive on the modern coins.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

February 8, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Confirming telephone request of today, please send one of the recently issued medals of President Hoover to:

Honorable S. Nagai,
Director of the Imperial Mint,
Osaka, Japan.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

GFC

RG104 E-235 Vol 486

February 8, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of February 7th, you are authorized to purchase from the Arthur H. Thomas Company, an electric drying oven for your Engraving Department, at a cost of $300.00 less 2% 10 days; this being one of two equal bids received of three bids requested.

Respectfully,

R. J. Grant
Director of the Mint.

JR

RG104 E-235 Vol 486

February 8, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Inclosed please find a $1 bill and ten 2¢ stamps with a letter from Mr. W. G. Nelson, Apartado 292, Medellin, Colombia, South America, in which he requests one Presidential medal; 1st choice, Cleveland, and 2nd choice, Coolidge.

Respectfully,

R. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 486

February 11, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of February 10th, you are authorized to sell two lots of sweeps, as follows:

To American Smelting & Refining Company of New York, 11 barrels of Superintendent's sweeps, at $1,795 for the lot.

To Lees & Sanders of Birmingham, England, 7 barrels of Coiner's sweeps, at $2,600 for the lot.

It is understood that the amounts above mentioned are in each instance the higher of two proposals received of seven requested.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

February 12, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward as soon as possible to the San Francisco Mint the following:

Twenty Obverse One-Cent Dies
Fifteen Reverse " " "
Ten Obverse Nickel Dies
Fifteen Reverse Nickel Dies

Respectfully,

Dr. W. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

February 12, 1950.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of February 5th relative to a Monroe Calculating Machine, you are authorized to purchase from the Monroe Calculating Machine Company, Inc., one of their Model KAS-263 electrically operated machines, at a cost of $900.00, less 15%, as listed in the General Schedule of Supplies as Item Number 16200 (g) (5) (am); the General Supply Committee having granted clearance on this purchase.

Respectfully,

Th. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

February 13, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This office is in receipt of a complaint from the General Accounting Office that directions in Bureau's letter of August 30, 1929, that in future the assay reports carry information with regard to bars issued, of both size and fineness, are not being complied with, as disclosed by audit of the September and October accounts. The assay reports on bar-issue deposits pertaining to your December and January accounts are therefore being returned with request that the required information be noted thereon in such manner that the General Accounting Office can, by referring to the assay report and the table of charges, determine whether bar charges are properly assessable, and if so, the rates at which assessable.

Prompt attention to the assay reports pertaining to the December accounts should be given, as they will soon be due in the General Accounting Office.

Respectfully,

B. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

February 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is inclosed a $1 bill for which please send to this Bureau a medal in bronze of President Hoover.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

February 15, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please send to the San Francisco Mint the following:

Fifty ounces of proof gold.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

February 17, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Bill No. 466 of the Baltimore and Philadelphia Steamship Co., 50%, with Government bill of lading No. 46991 attached, is herewith returned for completion of the consignee's certificate of delivery on the latter, provided the shipment was received satisfactorily.

Respectfully,

R. J. Grant,
Director of the Mint.

R. F.

RG104.E-235 Vol 486

February 19, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The British Government has asked, among other inquiries, the following: "Were any medals struck at the Mint or Mints during 1929? If so, give particulars as to numbers, metals, &c."

Will you please prepare and forward to thie Bureau the information requested.

Respectfully,

R. J. Grant,
Director of the Mint.

H-S

RG104 E-235 Vol 486

February 19, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of February 18th, you are authorized to purchase from E. J. McAleer & Company, 24 heavy sheet-iron boxes, 18x12x7", with handles, at a cost of $4.60 each; this being the lower of two bids received of three requested.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

February 21, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be your authority to proceed with the execution of the coinage desired by the Government of Nicaragua upon the terms outlined in your letter of January 17, 1930.

The Department of State has informed this Department that, in accepting the terms, the Minister of Nicaragua stated that "the coins desired by my Government are similar to those of former years, and the National Bank of Nicaragua, 140 Broadway, New York, will make all the necessary arrangements."

For your information I am inclosing a copy of a letter in the premises written under date of January 18, 1930, by this Department to the Department of State. You may retain this copy for your files.

Respectfully,

R. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 486

February 25, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Confirming telephone communication of today, this letter will be your authority to purchase from Phelps Dodge Company, Incorporated, 300,000 pounds of copper for minor coinage at 10¢ per pound; this being the lowest of four bids received.

Respectfully,

H. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

February 26, 1930.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

There is forwarded with this letter 1.60 ounces of fine gold representing samples #47, 63, 68 and 73 the fineness being 999.7 to 999.9.

Please have check assays made upon these samples and forward the results to the Bureau.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Q.

February 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of February 27th, you are authorized to purchase from John Blakeley & Son, approximately 2,000 pounds of white wiping rags, cotton, at $0.1030 per pound, less 1% - 10 days; this being the lowest of four bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

February 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of February 27th, and for the reasons stated therein, you are authorized to purchase from Miller, Bain, Beyer & Company, approximately 2,000 yards of khaki colored twill, for use in making aprons, sleeves, etc., 34" wide, at $0.1599 per yard; this being the lowest of five prices submitted by two dealers, out of four bidders asked.

It is understood that the purchase of this twill has been cleared by a Representative of the Department of Justice.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

March 4, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $60,000.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

P. T.

RG104 E-235 Vol 486

March 5, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 4th, you are authorized to purchase from Guggenheim Brothers, 20,000 pounds of cathode copper, for alloy, at $0.1808 per pound; this being the lowest of three bids received of four requested.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 5, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Confirming telephone communication of this date, you are authorized to purchase 500,000 ounces, 5% more or less, of silver bullion 999 fine or better, at the following rates per ounce 1,000 fine, from the firms mentioned:

	Ounces		Per Oz.
American Smelting & Refining Company - - - - -	100,000	at	$.4092
U. S. Smelting, Refining & Mining Company - -	50,000	at	.4100
Cerro de Pasco Copper Corporation - - - - - -	100,000	at	.4100
Equitable Eastern Banking Corporation - - - -	100,000	at	.4110
Equitable Eastern Banking Corporation - - - -	100,000	at	.4115
United Metals Selling Company - - - - - - - - -	50,000	at	41-1/8¢

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 486

March 6, 1[illegible]

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Voucher No. 581 pertaining to your January accounts covers payment for a partial delivery on an agreement with the Scovill Manufacturing Co.; all papers are returned for assignment of a number to the agreement, and for appropriate filing.

The January bronze list medal report on form 575 apparently has been lost in this office; am sorry to have to ask for a copy thereof as careful search fails to locate the original.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

March 6, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 5th, you are authorized to purchase from Nathan Trotter & Company the following metals for your minor coinage at the prices indicated:

Approximately 13,000 pounds of slab zinc at $0.0657 per pound.

3,200 pounds of Straits tin at $0.574? per pound.

It is understood that the above quotation on zinc is the lower of two received, and that the bid on tin is the only one received; three bids having been invited in both instances.

Respectfully,

R. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 486

March 7, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please ship to the Denver Mint the following:

5,000 sacks, 11-1/2" x 23"

for use in shipping one-cent bronze pieces.

Respectfully,

H. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 10, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please send as soon as possible to the San Francisco Mint the following:-

Twenty Obverse One-Cent Dies

Thirty Reverse One-Cent Dies

Respectfully,

R. J. Grant
Director of the Mint.

March 11, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please send to the Denver Mint the following:

Ten pairs of one-cent dies.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

March 12, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 11th, you are authorized to purchase from the International Nickel Company, Inc., 15,000 pounds of electrolytic nickel, for your minor coinage, at $0.3547 per pound, this being the only bid received although three were asked.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

March 13, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please send to the New York Assay Office the following:

Fifty ounces of proof gold, also certificate of correction.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 15, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of March 14th relative to item 1082-g-1-dd of the General Schedule of Supplies, you are informed that you should purchase same from the contractor; payment therefor to be made by you.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 15, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please send to the Seattle Assay Office the following:

Ten ounces of proof gold.

Ten ounces of proof silver.

Respectfully,

B. J. Grant
Director of the Mint.

OR

RG104 E-235 Vol 486

March 18, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of March 17th, you are authorized to purchase approximately 95 square yards of linoleum and 10 gallons of cement to lay the same, these items being numbered 9860 ($1.48 per square yard) and 9862 or 9863 respectively in the General Schedule of Supplies.

It is understood that your own workmen will lay this linoleum.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 18, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 17th, you are authorized to purchase from M. Segal & Sons, 25 dozen pairs of horse-hide gloves at $6.60 per dozen pairs; this being the lower of two bids received of three asked.

It is understood that when these gloves are worn out they will be burned in order to recover whatever precious metals may be adhering to them.

Respectfully,

R. J. Grant
Director of the Mint.
GR

RG104 E-235 Vol 486

March 21, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

SIR:

In accordance with the recommendation contained in your letter of March 20th, you are authorized to purchase from H. Humphreys & Company, approximately 2,000 feet of soft, white pine lumber, 1" x 12", for use in making coin boxes, at $72.50 per thousand feet, less 2% - 30 days; this being the lowest of five bids received.

Respectfully,

E. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 24, 1930.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" " ". Assay Office, New York.

Gentlemen:

The table of charges on bullion deposits, bullion issues, etc., has been revised and approved by the Acting Secretary of the Treasury, effective May 1, 1930. A supply of the new table will be forwarded you as soon as received from the printing Office. Parting and refining rates have not been changed. The principal changes pertain to bar charges, and a copy of the bar-charge paragraph is herewith enclosed for your information. The General Accounting Office has been advised that amendment effective October 1, 1926, was not intended to affect the charges on bars issued in payment for bullion deposits, and has been requested to allow any suspensions that have been made on any other interpretation of the amendment, also to follow such intent in settlement of any unsettled accounts.

In order that information needed by the General Accounting Office for verifying bar charges in future may be supplied, a new stock of assay report forms (No. 39A) is being requisitioned from the Government printing office and will be mailed you as soon as available. The new forms should be used for all deposits upon which bars are issued in payment, the old forms to be used, until exhausted, on deposits paid for by check or in cash. The new forms will have in the upper right-hand corner a section as follows:

Requested payment { Cash - Check
Bars: Gold { 500+ / 500- / Small
Silver

The charges on bars issued in payment for bullion deposited will be dependent, as heretofore, on the request of the depositor, who is entitled to bar payment without a bar charge if he makes no request for particular bars but takes such bullion as the institution is prepared to issue. When request for particular bars is made it will be evidenced on the assay report by crossing out the inapplicable wording and sizes. If request for particular size bars is not made cross out all sizes. The printed sizes are applicable to either gold or silver bars. If 999.9 gold bullion, or standard silver bullion are requested, such facts should be written beneath the printed data in upper right-hand corner;

RG104 E-235 Vol 486

in no other instance should the fineness of bars issued in payment for deposited bullion be noted on the assay reports as it will have no bearing on the question of charges. Until the new forms are received insert on the used forms, when bars are paid, the data called for above.

Please advise the Bureau whether you consider that form 7A, Receipt for Bullion, or forms 1024A, 104b (and 1053 at New York) should be revised to carry the "payment requested" data mentioned above in lieu of that now carried by those forms.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

OR

RG104 E-235 Vol 486

March 24, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 22nd, you are authorized to purchase from the Electro Metallurgical Sales Corporation, 500 pounds of 95/97% manganese metal, nut size, at 40¢ per pound, f.o.b., cars Philadelphia; this being the lowest of three bids received.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 25, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of March 21st relative to drugs for your first aid department, you are informed that the Bureau has forwarded your request, approved, to the Chief Coordinator here in Washington, it being understood that you are to receive these goods without transfer of funds.

Meanwhile, you should get in touch with the Area Coordinator and send him a Government bill of lading for the transportation of the material.

Respectfully,

M M Roberts

Acting Director of the Mint.

RG104 E-235 Vol 486

March 26, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 25th, you are authorized to purchase from The Nash Engineering Company, a Gas Compressor or Booster, at a cost of $1,092.00, less 2% - 10 days; this being the lowest of five bids received from four firms.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

March 27, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am inclosing a request from the Department of Agriculture for 999+ gold. Kindly have this order executed at your convenience.

Respectfully,

E. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In reply to your letter of yesterday concerning notations on assay reports in support of exchange-bar transactions, please be advised that the procedure outlined in Bureau's letter, covering indication on future assay reports of the depositor's request for payment, is intended to apply particularly to transactions after the new table of charges becomes effective. If the General Accounting Office complies with the request of this office to audit accounts up to that time on the same basis as provided for under the new table of charges, the notations on sample assay reports submitted by you should be sufficient, with addition on sample A of (X) or some other mark after the words "Gold bars .....", to show that the question of size or fineness was not overlooked. However, we are not in position at this time to give assurance on this matter since we have no word from the General Accounting Office as to whether they will construe the table-of-charges amendment effective October 1, 1926, in accordance with our request; but it is suggested that information as to the depositors' requests be supplied during the meantime.

Respectfully,

F-S

Director of the Mint.

RG104 E-235 Vol 486

March 27, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Last page of your January payroll, accompanying your February accounts, is herewith returned for correction as per pencil notations thereon, both as to the final balancing of the payroll and the amount for which approved on the reverse. The $6.32 should not be approved for payment as it represents a prior overpayment, and the $54.14 will be approved for payment on the individual voucher in favor of the estate of the deceased.

Explanation is requested of the sale of 11 lots of $5,000 each of your special size commercial gold bars without the imposition of charges thereon.

The metal custody reports carry 7,443.19 ounces fine silver in excess of that shown in the accounts, as follows:

Per accounts.		:	Per custody reports.	
Silver Coinage Bln. - - -	2,691,055.25	:	M. & R. - - - -	812,967.31
" Recoinage Bln. - -	635.03	:	Coiner - - - -	419,170.33
Ecuador - - - - - - - - - -	73,485.14	:	Dep. W. Cl. - -	1,654,580.94
Venezuela - - - - - - - - -	114,099.97	:		
	2,879,275.39	:		2,886,718.58
? - -	7,443.19	:		

It is noted in this connection, that the custody reports show use of alloy copper in February for Nicaraguan ingots.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encl.

OR

RG104 E-235 Vol 486

March 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 27th, you are authorized to purchase from the Addressograph Company, one Graphotype, No. 44, as listed in the General Schedule of Supplies as item No. 18320 (a) (1), at a cost of $145.00, f. o. b., shipping point.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of March 28th relative to the disposal of scrap metal.

In accordance with your recommendation, you are authorized to sell to Elmer E. McClure the following material: the die steel at $0.61 per 100 pounds; the scrap iron and steel at $0.415 per 100 pounds; and the scrap brass and copper at $10.26 per 100 pounds.

You are also authorized to sell to Henry A. Hitner's Sons Company the medal bronze at $11.25 per 100 pounds.

It is understood that the figures named are the highest bids in each instance.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 28th, and for the reasons stated therein, you are authorized to purchase from Miller, Bain, Beyer & Company, approximately 10,000 yards of muslin, 54" wide, at a cost of $0.1642 per yard; this being the lowest of the bids received from five dealers.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

March 31, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of March 29th, you are authorized to purchase a No. 111 roll-top desk, 66 x 34", birch mahogany finish, at a cost of $76.00, f.o.b., point of shipment, as listed in the General Schedule of Supplies as item No. 9524-c-2-bb.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

April 4, 1930.

Superintendant,
United States Mint,
Philadelphia, Pa.

Sir:

Retunred herewith please find letter of the Budd Foundries, forwarded with your communication of March 31, 1930, indicating that the firm is a successor of the Budd Grate Company with whom the Department has a contract for furnishing supplies to your institution.

Legally executed evidence of succession is required to support payments under a contract to a successor to the original contractor; please forward same.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 486

April 2, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $60,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

April 3, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am inclosing photographs of the accepted designs for the Lindbergh medal. Will you please compare these photographs with the plaster models being sent to you by Mrs. Fraser to see that they correspond in every detail? Please return these photographs to this Bureau when you have done this.

Respectfully,

R. J. Grant
Director of the Mint.

Via Registered Mail.

RG104 E-235 Vol 486

April 3, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

There is enclosed herewith telegram of the Western Union Telegraph Company dated June 29, 1929, sent from your instituion to this office. It is requested that with the return of the message the Bureau be advised whether payment therefor has been made by you. It has just been vouchered to this office but there appears to have been a change (top Line) to make it appear to be a "collect" message.

Respectfully,

B. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

April 2, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Confirming telephone conversation of today, you are authorized to purchase, for your minor coinage, 200,000 pounds of electrolytic copper, as follows:

100,000 pounds from Guggenheim Brothers, at 18¢ per pound.
100,000 pounds from Phelps Dodge Sales Co. at 18¢ per pound.

It is understood that the foregoing bids are identical, and are the lowest of four bids received.

Respectfully,

R. J. Grant

R. J. Grant
Director of the Mint.
OR

RG104 E-235 Vol 486

April 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of April 3rd, you are authorized to purchase, for your minor coinage, from the International Nickel Company, Inc., 20,000 pounds of electrolytic nickel, cut into 1" squares, at $0.3647 per pound; this being the only bid received of three requested.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

April 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to the inclosed correspondence from Mr. W. G. Nelson of Barranquilla, Colombia, South America, kindly advise if you have any record of the transaction he mentions.

With your reply, please return the inclosures to this Bureau.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

April 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please send to the Denver Mint the following:

50 ounces of proof gold.

Respectfully,

R. J. Grant
Director of the Mint.

RG104 E-235 Vol 486

April 5, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

It is noted from your letter of yesterday that telegram dated June 29, 1929, of the Chairman of the Annual Settlement Committee at the Philadelphia Mint notifying the Bureau as to the results of the settlement, was submitted by the Telegraph Company with the bill to you for other services but was returned by you to them with the advice that the cost thereof should be billed against the Mint Bureau.

While it is probably true that such messages pertain more definitely to the business of this office, it is common practice for the field service officers to pay same, and since they also pertain to the business of the office from which sent, there is no objection thereto on the part of the General Accounting Office. The cost of such messages is very small and the delay and trouble in having them billed against the Bureau seems to warrant the suggestion that in future similar cases such messages be paid by you when included with bills for other messages properly chargeable to your appropriation.

Respectfully,

F-S

Director of the Mint.

RG104 E-235 Vol 486

April 9, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please send as soon as possible to the United States Assay Office at Boise, Idaho, the following:

Five ounces of proof gold.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

April 9, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of April 7th relative to the purchase of crucibles, please be advised that it will be necessary to cover this purchase with a contract number, since the expenditure will exceed $1,000.

Respectfully,

M. A. O'Rourke

Acting Director of the Mint.

RG104 E-235 Vol 486

April 11, 1930.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to observe daylight saving time commencing April 27, 1930, and ending September 28, 1930, in accordance with ordinance passed by the City Council of Philadelphia on November 13, 1924.

Respectfully,

J M Oxfield

Acting Director of the Mint.

RG104 E-235 Vol 486

April 12, 1930.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In response to your letter of April 11, 1930, you are authorized to accept the proposal of the Scovill Manufacturing Company 5,000 pounds of medal bronze discs, for use in striking medals, at a cost of 31 cents per pound, this being the lowest of three bids received.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 486

April 14, 1930.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to proceed with the coinage of 500,000 ten bolivar gold pieces for the Government of Venezuela. It is understood that this coinage shall be executed at a charge of $9.50 per 1000 pieces, and that the alloy is to be 900 parts gold and 100 parts copper. It is further understood that the dies and hub are to cost $200 per pair, These terms are in agreement with your letter of March 17, 1930, addressed to this Bureau, and the rates have been accepted by the Minister of Venezuela.

It is understood that you have been in communication with Mr. Weber of the Treasurer's Office in regard to the subject matter contained in your letter of March 18, 1930, relative to the manner of transfer of the gold required for this coinage.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

April 15, 1930.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

Will you please forward to the Mint at San Francisco twenty pairs of one cent dies.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

April 15, 1930.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing a copy of the Travel Regulations effective March 1, 1929, two copies of which were sent your Mint on May 31, 1929.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

April 17, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In connection with our gathering of data for use in preparation of the annual estimate of the gold and silver used in the industries of the United States, an inquiry for such information was addressed to Joseph Emery, in whose name deposits of bullion appear in your accounts. In reply to this inquiry we have been advised that Mr. Emery is an employee of T. B. Hagstoz & Son and is their agent. Apparently the deposits of bullion made by Mr. Emery should therefore be recorded in the name of Hagstoz & Son, owners of the bullion.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

April 19, 1930.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

You are hereby authorized to accept the proposal of Lee and Sanders, Ltd., Birmingham, England, amounting to $410.00, for five barrels of Melter and Refining Department sweeps, this being the highest of three bids received.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

April 25, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to your letter of April 24th forwarding notices from the Philadelphia Gas Company, of reduction of rates effective May 1, next, the duplicate notices which accompanied the letter are being returned herewith with request that if the rates of this company are subject to the approval of the Public Service Commission, evidence of such approval be indicated thereon and the notices returned to the Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

April 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find blank forms for use in making the annual contracts for certain services, to be rendered your institution during the fiscal year beginning July 1, next. The proposals should be procured in triplicate and be forwarded to the Bureau together with your letters of acceptance, in triplicate, if the rates, etc., submitted are satisfactory, for the Bureau's consideration and approval prior to notification of the concerns of acceptance of the proposals. After approval, all copies will be returned to you for insertion of the contract numbers, the originals to be sent to the Bureau for record and for forwarding to the General Accounting Office, one copy for the contractor, and one copy for your files.

New contracts should also be negotiated, using Mint Proposal Form No. 712 and letter of acceptance, for other services of a continuing nature, upon which payments are made monthly or periodically, including laundry, drayage, etc.

Contracts should also be executed for the procuring of such supplies as you consider can be most economically so procured during the course of the new fiscal year.

In all cases the proposals and letters of acceptance should be forwarded in triplicate for the Bureau's action prior to mailing letters of acceptance to the successful bidders.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

April 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of your letter of April 26, 1930, relative to purchase of first-aid supplies. The Bureau is of the opinion that it will be necessary to split this award. It is appreciated that when the amount of paper work is taken into consideration the decision seems somewhat difficult, but the principle involved is applied by the General Accounting Office to a small as well as to a large amount, and it is believed it will therefore be necessary to purchase the items from the lowest bidder in each case.

Will you kindly forward a revised recommendation covering these proposed purchases.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

April 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your letter of April 28, 1930, you are authorized to accept the proposal of the Foote Mineral Company to supply your institution with 10 tons of "coke breeze", at 2½¢ per pound. It is understood that this is the only bid received of four invited.

Respectfully,

M. N. Rasely

Acting Director of the Mint.

RG104 E-235 Vol 486

April 30, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to your seminannual requisition for printed blank books and blank forms, just received, please be advised that the Mint portion of the appropriation available for printing has been overdrawn so that any additional printing expense for the Mint Service will have to be obtained by cutting short another Treasury division or by asking Congress for a deficiency appropriation. It is therefore desired that so far as possible the forwarding of such requisition be delayed until after the next year's appropriation becomes available July first, next. Will you please advise whether any of the record books requested by you, or any of the following named forms will be required for placing in use before they can be procured on requisitions so delayed, and if so, which ones:

Form No. 4A, Deposit Certificate.
" " 42A, Memo Report on Bullion Deposited.
" " 1024A, Memo of Bullion Received.
Information Relating to U. S. Coins and Medals.
Shipping Tags Nos. 2 and 3.
Linen Coin Tags.
Red and White Printed Cards.

Relative to the newly proposed form "Engraving Department - dies hardened", please advise as to how this form is intended to be used, purpose thereof, whether to be used with pen or pencil, size, etc. In this connection see Mint Regulations concerning new forms.

Book form No. 190, Deposits of Silver Bullion, has been discontinued; book form No. 189 is available for use either for gold deposits or silver deposits.

As regards the medal account ledger, form 969, please consider whether this form could be advantageously and economically reduced in size, and if so, submit a revised draft therefor.

Concerning the request for 500 linen envelopes 4½x10-3/8 inches,

RG104 E-235 Vol 486

please advise whether these should be printed as per the sample submitted by you, whether heavy Kraft paper in lieu of linen would adequately serve the purpose, also advise as to what use is made of these envelopes. In this connection it is noted that on the sample is typed the instructions "In linen or very heavy composition".

It is anticipated that the other forms and articles requisitioned by you can be supplied without further drawing on the appropriation for printing for the current fiscal year.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 486

May 2, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $60,000.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P. F.

May 3, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of May 2, 1930, and for the reasons stated, you are authorized to accept the proposal of Lewis-Shepard Company to furnish your Mint with one truck at $190.00, net, and the proposal of Steubing Division of Yale & Towne Mfg. Co. to furnish your Mint with one heavy truck at $206.00, net.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 5, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following pertains to your accounts for the month March.

It is noted that the Salaries and Expenses appropriation is charged for reimbursing the bullion fund with the value of gold and silver bullion furnished to the Naval Research Laboratory and the Department of Agriculture, in the sum of $206.11 on vouchers Nos. 729, 735, 764 and 781. No evidence appears of the appropriation having been reimbursed for the expenditures; has such reimbursement yet been made?

With reference to the sale of gold bars below 999 fineness without bar charge, please note that the provision therefor contemplates that such will be regular certificate bars upon which extra work has not been expended. The bar charge is imposed for the purpose of reimbursing the Government for extra expense incurred in making, as is the case with the 9994 bars for which charges are imposed.

Concerning the purchase by the Mint of the unused portion of silver provided by the Government of Venezuela for manufacture of their coin - 7.66 ounces - it is noted that the record of this purchase was made in the name of the Guaranty Trust Company of New York instead of in the name of the owner of the silver - the Government of Venezuela,

RG104 E-235 Vol 486

by Guaranty Trust Company of New York, Agent. As previously advised, records of bullion purchases and other transactions should be made in the name of the real party in interest.

Respectfully,

R. J. Grant,
Director of the Mint.

F-6

RG104 E-235 Vol 486

May 6, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your request of May 5, 1930, you are authorized to accept the proposal of the American Shade Cloth Company, amounting to $94.20 less 2%, for supplying your Mint with window shades cut and hemmed to size.

You are also authorized to purchase through the General Supply Committe, from the American Shade Cloth Company, 30 yards of shade cloth at 98¢ per yard.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

May 6, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a circular, received from the Personnel Classification Board, covering the preparation of allocation lists of field positions, as required by Section 2 of the Act of May 28, 1928. In connection with this letter of directions there is being forwarded P. C. B. Form No. 18, "Preliminary Class Specifications of Positions in the Field Service."

Please read carefully the instructions in the documents being forwarded to you for the purpose of allocating each position in your institution to the class established by the P. C. B., as indicated on pages v-vii and 1 to 20 of the volume enclosed. It is requested that your schedule be forwarded to the Bureau in time to reach here not later than June 15.

Respectfully,

M. M. O'Reilly

Encls.

Acting Director of the Mint.

May 7, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to General Accounting Office certificate of settlement of your November, 1929, regular account carrying a suspension of the amount of voucher No. 423, also to your letter of March 28, 1930, addressed to this Bureau concerning same.

We are just in receipt of a communication from the General Accounting Office stating that the voucher will be allowed in the amount of $82.02, the difference between this amount and the amount paid thereon, $83.30, consisting of the quantity discount of 85¢ and the equivalent of freight charge from Baltimore to Washington, 43¢. Since the Government paid the transportation charges from Baltimore to Philadelphia as a result of issue of Government Bill of Lading to cover same, the amount which would have been payable by the Government as a part of the purchase price, according to terms of the General Schedule contract, for delivery from Baltimore to Washington, should have been deducted from the voucher before it was paid.

As the 85¢ quantity discount has already been paid into the Treasury, additional repayment of the 43¢ remains to be made.

Respectfully,

W. H. O'Reilly

Acting Director of the Mint.

T-S

RG104 E-235 Vol 486

May 7, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a correspondence received from Mr. Nelson, which is self-explanatory. Will you please send a duplicate medal to take the place of the one lost in the mails.

Respectfully,

W. A. O'Reilly

Encl.

Acting Director of the Mint.

May 8, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to second paragraph of your letter of May 7th concerning your March accounts, please be advised that it is preferred not to support the schedules of bars sold (form 1027) with the individual sale voucher (form 292B). The latter have not been required by the General Accounting Office, and if supplied by you would also probably be required by the General Accounting Office from all the offices. There would thus be required a considerable additional volume of vouchers from the New York Assay Office, and if that office should desire to retain a copy thereof for their files it might be additionally troublesome to them.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

N-2

RG104 E-235 Vol 486

May 12, 1930.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In confirmation of telephone request of to-day, you are authorized to accept the proposal of the Guggenheim Brothers to supply your Mint with 300,000 pounds of electrolytic copper at $0.1275 per pound, this copper to be used for minor coinage. It is understood that this bid is the lowest of four received.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

May 13, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Your recent requisition for forms included 5,000 of Standard Form No. 1018, "Special Salary Payment." This form is intended as a voucher covering an unusual payment not carried on regular payroll, while Standard Form No. 1040, "Receipt for Cash Payment of Salary", is intended for use in connection with payrolls when the payrolls are not signed. The latter form carries much less printing than the former, and also requires much less work in preparation.

It is understood that your requirement is for use in connection with the mid-month payment, and it would seem that form 1040 would meet all such requirements. If such is not the case, will you please advise as to the reasons therefor. The Treasury Bureau of Supply does not carry a stock of Standard Form 1018 as the Department has but very little use for same; it would have to specially order it to fill your requisition for the rather considerable quantity ordered by you.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

May 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to accept from the Joseph Dixon Crucible Company 125 crucibles at $9.40 each less 1% 10 days. You may place this order under the same contract as the prior lot, namely, T2m-141.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to purchase from The Electric Storage Battery Company, 63 plates to be used in the renewal of the storage batteries which operate the telephone system, at a cost of $213.75 net. It is understood that three bids have been asked and that The Electric Storage Battary Company is the only firm that submitted a price.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 16, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of May 15, 1930, you are authorized to accept from the Alloys & Products, Inc., 8,000 pounds of phosphor-copper, for your minor coinage, at $0.1410 per pound, this being the lowest of three bids received.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 16, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of May 15, 1930, you are authorized to purchase from Nathan Trotter & Company, 2,100 pounds of pig tin at 37¼¢ per pound. It is understood that this is the only bid received out of three asked.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 16, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of May 15, 1930, you are authorized to purchase from The New Jersey Zinc Sales Company, Inc., 8,400 pounds of slab zinc, for minor coinage, at $0.0606 per pound; this being the lower of two bids received, of three asked.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 17, 1930.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" U. S. Assay Office, New York.

Gentlemen:

The General Accounting Office has brought to attention the question of numbering contracts, with particular reference to the requirement that any communication which has the effect of changing or modifying an existing contract must be given the same number as the original contract, and not be assigned a new number.

That office has also emphasized the requirement that contracts involving $1,000 or more, whether covering disbursements or collections, must be assigned a number in the regular series, and be forwarded to the General Accounting Office (through the Bureau) for filing with other contracts. Collection contracts include the agreements pertaining to sales of sweeps, platinum, old materials, etc.

Please be guided by the above in future and forward to the Bureau all numbered agreements of the characters mentioned above, separately rather than with vouchers covering disbursements, etc.

The General Accounting Office has requested that a number be assigned to the agreement covering sale of M. & R. sweeps to Lees & Sanders, Ltd., as taken into your December accounts. Please advise the Bureau of the number so assigned.

only applies to Phila

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

May 17, 1930.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to accept the proposal of the International Nickel Company, Inc., to furnish ~~thxx~~ your Mint with 35,000 pounds of cathode nickel for use in the minor coinage at $0.36015 per pound, less 1/2 of 1% 10 days. It is understood that this is the only bid received of three asked.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

May 17, 1930.

Superintendent,
United States Mint,
Philadelphia, Penna.

Sir:

There has been forwarded to you today under separate cover via registered mail a package containing two fine silver bars, resulting from silver chloride, weighing 27.20 and 22.05 ounces respectively.

In exchange, please furnish the Bureau the equivalent in inquartation silver, shot form.

Respectfully,

M. M. O'Reilly

For R. J. Grant.
Director of the Mint.

Q.

RG104 E-235 Vol 486

May 20, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a copy of circular letter issued May 15, 1930, calling for a report on papers, documents, etc., which are not needed or useful in the transaction of current business and have no permanent value or historical interest. Please compile this report and forward it to the Bureau not later than September 1st in order that this office may have time to make the consolidated report by September 15th, as called for in the circular letter.

Respectfully,

N. M. O'Reilly

Encl.

Acting Director of the Mint.

RG104 E-235 Vol 486

May 21, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of 49.25 fine ounces of inquartation silver, shot form, forwarded with your letter of May 20, 1930.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Q.

RG104 E-235 Vol 486

May 24, 1950.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your request of May 23, 1950, authority is hereby given to accept the proposal of the Standard Supply & Equipment Company, amounting to $419.64 less 2%, to supply your mint with spraying equipment. It is understood that this is the lowest of three bids received.

Respectfully,

R. J. Gaspert,
Director of the Mint.

RG104 E-235 Vol 486

May 27, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is forwarded to you today under separate cover by insured parcel post, .5375 ounces of standard gold scrap value $10.00; and 50.395 ounces of standard silver scrap subsidiary value $62.70.

The following accounts should be credited to San Francisco, Denver and Philadelphia respectively, being the values of metals resulting from special assay coins forwarded to this Bureau up to and including April 30, 1930.

	San Francisco.	Denver.	Philadelphia.
Gold	-------	-----	$10.00
Subsidiary	$17.30	$14.40	31.00

Please notify the Mints at San Francisco and Denver when these entries have been completed.

Respectfully,

R. J. Grant.
Director of the Mint.

Q.

RG104 E-235 Vol 486

May 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to accept the proposal of Hackney & Company to furnish your mint with 50 dozen pairs of buckskin mittens, at $9.00 per dozen pairs, net. It is understood that these mittens will be burned when worn out in order that any precious metal adhering to them may be recovered.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to the Superintendent of the U. S. Assay Office at New York 50 ounces of proof gold. The Superintendent also requests that with this proof gold you forward a "Certificate of Correction."

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to accept the proposal of J. Milton Hagy Waste Works to furnish your mint with 2,000 pounds of white rags, at $9.70 per hundred pounds, less 1% 10 days; this being the lowest of five bids received.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 2, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

You are hereby authorized to place the following orders for 300 graphite crucibles, No. 70 Mint Special, at $9.40 each less 1% 10 days, to the following firms:

100 - Joseph Dixon Crucible Company.
100 - Vesuvius Crucible Company.
100 - Chicago-Naugatuck Crucible Company.

It is understood that all these three firms bid the same price.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 3, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1930.

Salaries and Expenses $56,000.

Respectfully,

Th M. O'Reelly

Acting Director of the Mint.

P.

RG104 E-235 Vol 486

June 4, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Marsh & McLennan, insurance charges in shipments of minor coin made during the months of January and April, 1930, 4¢ and $1.08, respectively. The rate 4¢ is correct, but computation of each should be made prior to payment from the profits on minor coinage.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

P. F.

RG104 E-235 Vol 486

June 6, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please forward, some time this month, to J. L. Summers, Disbursing Clerk of the Treasury Department, Washington, D. C., as a transfer of funds, $10,000.00 of the profits on minor coinage, for use in paying expenses in distributing minor coins.

Respectfully,

M. M. O'Reiel

F-S

Acting Director of the Mint.

June 5, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your recommendation of June 4, 1930, you are authorized to accept the proposal of The Chaplin Fulton Manufacturing Company for "a back-pressure regulator, complete, for use in conjunction with the gas booster", at a cost of $114.60 less 1% 10 days; this being the lowest of three bids received.

Respectfully,

J. H. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 7, 1930.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

The dry press of wreath to be used on a disc of gold for Senator Gould was submitted to him and he likes it. It is desired to have the disc engraved with an inscription the wording of which is enclosed.

I have thought it best to avoid promising to do any engraving in the Mint; for that reason will you please get an estimate of the cost of having the inscription put on by some firm on the outside. It is requested that the gold shall not exceed in value $50.00. A case of purple leather, with purple velvet lining is also wanted. Please send an estimate covering the cost of striking the disc with the wreath, and include the cost of engraving the inscription and the cost of the case.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

June 9, 1930.

Sir:

The Annual Settlement of the United States Mint at Philadelphia is to begin on June 16, 1930. You have been designated to act as Chairman of the Committee.

The basis of the settlement will be a statement on Form 976, to be furnished by the Superintendent, certified as to its correctness by the Bookkeeper, of the balances of gold and silver bullion, coin and other moneys on hand per the books of account, as of the close of business June 30, 1930, and before making entry therein of the gains and losses. Gains or losses will be determined by the relation of this statement to the inventory of bullion and moneys found by the Committee to be actually present.

As early as practicable in the settlement you should make arrangements with the Superintendent regarding date for closing deposit receipts for the settlement period and discontinue payments for deposits, in order to permit definite determination, as of close of settlement, between bullion forming part of the balance as shown by the Bookkeeper's records, and that on memorandum for subsequent entry by the Bookkeeper.

All the bullion will be weighed and computed and all the coin and other moneys on hand will be weighed or counted by you to ascertain if the amounts called for by the books are on hand. In verifying coin, it should not be necessary to open every bag and count its contents; a test bag taken from time to time and counted, in connection with weighing each bag for agreement with the weight shown on its tag, if such weight reasonably approximates the legal weight of its stated contents, should give satisfactory results. Paper currency should be counted piece by piece. It will not be necessary to open vaults containing coin or bullion now under joint seal of the Superintendent and the Representative of this Bureau. You will accept as correct the values shown by the certificates attached to such joint-sealed vaults, if careful examination shows that the seals in question, with their wrappings, have not been disturbed. If the Superintendent requires that any coin or bullion verified by the Settlement Committee be placed under joint seal, you will represent this Office in such action.

In weighing the bullion delivered in settlement you will carefully note the character and quality of the same; wherever necessary, you will take samples for check assay, but it should be noted that chip and drill samples of brittle bullion, so-called "white gold" or bullion over 50 in base metals are liable to give assays differing from the reported fineness.

Minor coinage metal wastages, as certified to you by the Superintendent from his operative records and other authoritative data, if any, will be accepted and incorporated by you in your report. If visual inspection of the minor metal stocks on hand, considered in connection with the quantities thereof called for by the records, in your opinion warrants physical verification of same, your recommendation to that effect, with the reasons therefor, may be incorporated in your report.

This office is requesting the Treasurer of the United States to mail to you depository statements for each of the Superintendents' checking accounts, showing balances therein, to the latest practicable date that will permit their reaching you not later than June 28th.

You are directed to make inquiry into the possible sources of gain and loss of bullion in the different divisions of the institution, from the amount charged thereto per the Bookkeeper's and other records; showing, so far as practicable, the results of mass melting; the quantity of silver not paid for in gold deposits containing less than 8 thousandths of silver, and the results from all other sources of gain and loss that may come to your notice. Please reconcile these figures, giving estimates where necessary, with the net gains and losses for the year, and indicate whether such differences reasonably reflect normal expectations for the quantity of metal operated upon.

As required during the course of the settlement, you will obtain from the Officers concerned shedules of the material in their possession, for use in checking material as delivered and for filing with your report. The detail sheets should bear the Assayer's "OK" as to fineness, and should be so labeled, arranged and recapitulated as to permit ready identification, by reference to the supporting sheets, of items in your report.

Before closing the settlement, you will obtain from each Officer a certificate of delivery of material on Form 986. You will also obtain from each Officer in possession of coin, or gold or silver bullion, not charged to him in the accounts, statement as to source, quantity on hand (which will be verified), and purpose of holding the same.

The Committee's report will consist, principally, of Forms 1068, 1068A and 1068B, or typed sheets which may omit unused items but must

RG104 E-235 Vol 486

in all other respects conform thereto, showing amounts on hand, wastages, etc., figures being filled therein from the Committee's working data. These forms have been supplied to each institution. They should be completely prepared, signed, and forwarded to the Director of the Mint in duplicate, one copy of which the Bureau will forward with the account current for the corresponding period, to meet the requirements of the General Accounting Office. While these forms pertain essentially to the Committee's report, space is provided for the Superintendent of the institution to evidence his agreement therewith. If for any reason the Superintendent disagrees with the Committee's findings, in lieu of signing the form with which he is in disagreement his explanation of such disagreement will be forwarded by him to the Bureau, in duplicate. The Committee's report should also include additional pertinent data, such as amounts placed under joint seal, result of inquiry into sources of gain and loss, with reasons, so far as obtainable, for any apparently excessive loss, and other matters of consequence coming to the attention of the Committee.

You will accept and forward with your report a certified inventory of the stores and other property under the control of the Superintendent; this inventory will not be completely checked, but a general survey of the materials will be made.

Respectfully,

R. J. Grant,
Director of the Mint.

Honorable Leonard Magruder
C/. U. S. Mint
Philadelphia, Pa.

RG104 E-235 Vol 486

June 10, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 9, 1930, you are authorized to purchase from the General Supply Committe contract list the following rugs, for use in the offices of the Assayer and the Superintendent of the Melting and Refining Department:

3 Wilton, grade A, 3 ft. x 5 ft. 3 in. @ $11.95 each.
1 " " A, 4 ft. 6" x 7 ft. 6" @ 26.65 "

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 10, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to the United States Mint at Denver, 25,000 minor coinage sacks 6½" x 14". It is stated by the Superintendent of the Mint at Denver that these sacks will not be needed prior to August 1, 1930.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 10, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your letter of May 29, 1930, you are authorized to purchase the following equipment, under the terms indicated below:

From the Monroe Calculating Machine Co.,

1 Monroe portable desk adding-calculator, Model KAS-263 15x15x26, full automatic in division, electrically operated. Item #18200-g-3-mm, $900.00 less 15%.

From Burroughs Adding Machine Company.

1 Burroughs listing, adding and totaling machine, style 1 09 01, Item #18105-b-3, $276.25
Electric drive, Item #18105-b2-aa 97.75 $374.00

In connection with this machine, I am advised that we can trade in 2 old machines (Burroughs) at $20 each. These old machines were purchased in 1902 and 1907.

From Remington Typewriter Division of Remington Rand Business Service, Inc.

1 Remington-Noiseless, completely visible machine, holding paper 11" wide and writing a line 9" long, Item #18630-a, $70.00

From Underwood Typewriter Company.

1 Underwood, entirely visible machine, accommodating paper 11½" wide, Model No. 3, 11" Item #18600-b, $72.50

In connection with the typewriters, we have an old Noiseless, #12394, trade-in value $5.00; and an old Underwood #5-1161139, trade-in value $15.00.

The General Supply Committee has granted the necessary clearance.

Respectfully,

R. J. Grant,
Directro of the Mint.

Encl.

RG104 E-235 Vol 486

June 13, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find "copy" and "proof" covering form for a record of dies, with request that it be returned promptly indicating whether the proof is satisfactory, with particular reference to the location of boxes opposite the words "electric" and "gas".

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 486

June 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of June 13, 1930, you are authorized to accept the proposal of Ajax Electrothermic Corporation, amounting to $5,000.00, to supply your mint with electric furnace for the melting room.

It is understood that this is the only bid received of three asked.

Respectfully,

R. J. Grant,
Director of the Mint.

June 16, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please prepare twenty-five bronze medals of former Assistant Secretary of the Treasury Charles S. Dewey. Mr. Dewey has written from Europe that he would like to have these medals upon return from Warsaw sometime this summer. He desires to have them in the usual bronze; that is, about the color of the bronze medals you last made for Mr. Mellon. Mr. Dewey has also expressed the hope that the medals can be made thinner than those first issued for him. The order is placed at this time with the suggestion that they be prepared before you close down the medal department for vacations. The medals are to be held at the mint until Mr. Dewey returns.

Respectfully,

R. J. Grant.
Director of the Mint.

RG104 E-235 Vol 486

June 17, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of your letter of June 16th together with your letters, in triplicate, of acceptance of certain proposals to supply your institution with certain supplies and services during the fiscal year 1931, and with abstracts of agreement but without the accepted proposals. Please forward the accepted proposals in order that the Bureau may be in possession of data for proper consideration of the proposed contracts.

As to the coal contract, three carbon copies are present, but not the original; please forward the original.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 486

June 17, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your request of June 16th for an additional allotment of $15,000.00 for the payment of expenses of the current fiscal year, with the statement that the encumbrances now existing exceed the amount allotted the Philadelphia Mint by approximately $9,000.00.

In connection with the latter statement attention is invited to the Department's requirement, which has been brought to the attention of each of our institutions for the past several years, that allotments must be strictly adhered to and obligations must not be created in excess of the amount allotted, in advance of the issue of a waiver by the Treasury Budget Officer; explanation is requested.

The request for additional allotment specifies in very general terms the items for which the funds are needed, but these are so general as to not constitute reasons why the amount originally allotted should prove insufficient. Such reasons should be set forth in detail as required by, and for presentation to, the Treasury Budget Officer.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 486

June 18, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your request of June 16, 1930, you are authorized to accept the proposal of Miller, Bain, Beyer & Co. to supply your mint with 2,000 yards of Khaki-colored twill, 34 inches wide, at $0.1549 per yard; this being the lowest of six prices received from three bidders. The Department of Justice states that it is unable to supply this material.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 486

June 19, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

SIR:

In conformity with your request, the sum of $15,000.00 is hereby assigned for your use from the earnings credited to the appropriation, Salaries and Expenses, Mints and Assay Offices, 1930, in addition to the amount heretofore allotted.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 486

June 21, 1930.

To All Mint Service Institutions.

Gentlemen:

In connection with a revised method of exhibiting Government financial transactions, which is to become effective July 1, 1930, the Division of Bookkeeping and Warrants of the Treasury Department has requested that in future, so far as practicable, all miscellaneous receipt collections be covered into the Treasury at such time as will insure that the certificates of deposit be issued not later than June 30 of each fiscal year. Most of the Mint Service institutions now make deposit of each month's collections by the close of the month; but it is particularly desired that, beginning with the close of this fiscal year, all Government accounting officers discontinue the carrying of revenues over for deposit during the next fiscal year. Please make such notations as will insure that this matter will come to attention at the close of each fiscal year in order that the matter be not overlooked.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

June 21, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find originals and copies of approved letters of acceptance pertaining to contracts Nos. T2m-151-3-4-5-8 and 160, one copy thereof having been retained in this office to accompany the originals of the contracts to the General Accounting Office. One copy of each of two telephone contracts is also enclosed, the original having been retained here. All copies of the approved coal contract and surety bond, except the originals, are also enclosed.

As requested in your letter of June 20th, the papers pertaining to service of ashes and trash removal are returned herewith for execution of bond. The bond form blanks will be forwarded you later.

Accepted proposals for laundry service, supply of ice, police signal system, and furnishing of iron castings, are also enclosed for the execution of the certificate "I have satisfied myself", etc., and return to the Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

June 23, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to purchase certain applicances, discs, etc., which will enable you to use the two dental engines turned over to your mint by the Veterans Bureau, from the L. D. Caulk Dental Depot, Inc., at a cost of $123.79 less 2% for payment in ten days. It is understood that three bids were asked and that this is the lower of two received.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 23, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to dispose of miscellaneous materials including worn out graphite crucibles, charcoal skimmings, copper grindings, etc., to the White Brothers Smelting Corporation; this being the only bid received out of three asked.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 23, 1930.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" U. S. Assay Office, New York.

Gentlemen:

Please forward as early as practicable, and not later than July 8, 1930, your estimated appropriation requirements for the fiscal year beginning July 1, 1931, and ending June 30, 1932, with statement of your expenses (net encumbrances) during the fiscal year ending this month, also with anticipated expenditures during the fiscal year beginning next month, prepared in conformity with Bureau's letter of June 1, 1929. These data should disregard any differences that might possibly result from the pending field classification of employees.

The Bureau of the Budget has this year called for the estimates earlier than usual, and it is therefore requested that you begin their preparation at once in order that they may reach us at the earliest practicable date.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

June 24, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The portion of the appropriation "Salaries and Expenses, Mints and Assay Offices, 1931" (symbol 21510) allotted for your use during the coming fiscal year is $687,000.00 ($600,000.00 personnel and $87,000.00 other) apportioned by quarters as follows:

1st Quarter	- - - - - - - - -	$170,400.00
2nd "	- - - - - - - - -	169,900.00
3rd "	- - - - - - - - -	170,400.00
4th "	- - - - - - - - -	170,300.00

As heretofore these apportionments must not be exceeded, except in case of emergency; and the apportionments must be adhered to, as specified in Bureau's letter of June 1, 1929.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

June 24, 1930.

To All Mint Service Institutions.

Gentlemen:

Please prepare and forward to the Bureau the usual annual report of operations during the current fiscal year, at an early date after the opening of the new fiscal year.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

June 25, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm the telephone communication of this office of today authorizing you to accept the following amounts of silver from the firms named, at the rates indicated:

Irving Trust Company -

500,000 ounces at $0.3385 per ounce.

American Metals Company, Ltd. -

400,000 ounces at $0.3388 per ounce.
100,000 " " .3395 " "

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 26, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to the two copies of proposal for supplying your institution with electric current during the coming fiscal year, received with your letter of yesterday, it is requested that you forward the usual letter of acceptance of the proposal for the Bureau's approval, worded similarly to last year's acceptance. In this connection reference is made to last paragraph of Bureau's letter of July 18, 1929.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

June 27, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In compliance with your request of June 26, 1930, you are authorized to purchase the following machinery:

From D. Nast Machinery Company -

1 Universal Angle Plate, 8x10", complete, @ $166.25 net.

From The Delta Equipment Company -

1 Key-seating Machine, complete - - - - - @ $590.00 "

From Lloyd & Arms, Inc. -

1 Bench Milling Machine, complete - - - - @ $794.00 "

From J. Jacob Shannon & Company -

1 Universal Cut-off Saw, complete - - - - @ $515.00 less 2%.

It is understood that on the key-seating machine a lower bid was received on a machine similar to the one you already have, and therefore not what you want.

It is understood that on the bench-milling machine two bids lower than the one recommended were received, but these lower bids were on machines much less sturdily constructed than the machine offered by the higher bidder and they were not equipped with all the attachments needed for your work.

On the cut-off saw it is understood that the lower bidders failed to include all attachments or were on machines much less sturdy in construction.

For these reasons you are authorized in the best interests of the Government to purchase the better grade of machinery at the higher prices.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 26, 1930.

Contingent Expenses, Office
of Director of the Mint, 1930

Superintendent Mint, Philadelphia, Pa.	
" " San Francisco, Calif.	Assayer in Charge, Assay Office,
" " Denver, Colo.	Helena, Mont.
" Sales Office, New York.	Assayer in Charge, Assay Office,
Assayer in Charge, Assay Office, Seattle, Wash.	Boise, Idaho.
" " " U. S. Mint, New Orleans, La.	Assayer in Charge, Assay Office,
" " " U. S. Mint, Carson, Nevada.	Salt Lake City, Utah.

Shipments bullion coin currency during next fiscal year insured through De Lamoy Kipp and Swan Inc., two Wall Street New York City to whom all notices et cetera should be sent Stop New rate two and sixty five hundredths cents per thousand dollars.

Grant,

Director Mint.

OK

RG104 E-235 Vol 486

June 30, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning the silver Norse-American medals. I would suggest that you write to the bank and advise them that we can receive the medals back as bullion and pay for the same at the market rate of silver on the day the medals are received, less the usual charges. I would suggest that you compute the value of the medals at today's market price of silver and notify the bank of the small amount you could pay for them at the current low price of silver.

Respectfully,

R. J. Grant,
Director of the Mint.

Encl.

OR

RG104 E-235 Vol 486

July 2, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of July 1st relative to retirement of Mary E. Boner and Walter Ballantyne, please be advised that no further action need be taken by you in regard to the continuance in the service of these employees. For your convenience I am returning the carbon copy of your letter.

Respectfully,

R. J. Grant,
Director of the Mint.

Encl.

RG104 E-235 Vol 486

July 2, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The parting and refining rate applied to bullion deposit No. 5975 pertaining to May accounts, made by Benjamin K. Leon, was imposed at the rate of 4 1/2¢ instead of 2 1/2¢ per ounce, giving an overcharge of 68¢. This may be refunded on a subsequent deposit made by Mr. Leon, with proper notations for later reference and verification, or, being in Government's favor and small in amount, may be disregarded.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

July 2, 1920.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $60,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

July 3, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution, as per your request of the second instant.

Salaries and Expenses, Mints and Assay Offices, 1930. $11,000.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

July 16, 1930.

Contingent Expenses, Office of
Director of the Mint, 1931.

Superintendent Mint, Philadelphia, Pa.
" " San Francisco, Calif.
" " Denver, Colo.
" U. S. Assay Office, New York.

Wire tomorrow gross amount required to give additional step-up to those who received only one step-up in pay July first 1928 regardless of whether or not promoted since effective July first 1930 for one year. Figures tentative as no interpretation of Brookhart Act yet received from Comptroller.

Grant,
Director Mint.

RG104 E-235 Vol 486

July 16, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of abstract of agreement covering contract T2m-162 with the Philadelphia Electric Company for service during the fiscal year 1931, together with sheet of "Adjustment of Rates", but does not have the original of the contract itself; please forward same.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

July 16, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In reply to your letter of July 9, 1930, pertaining to water bill for the last half of the fiscal year 1930, it is suggested that voucher be prepared on the basis of the illustration at top of page 2 of your letter as regards the excess water consumption over the minimum allowance of 515,-000 cubic feet, and that check be mailed to the City Water Department on that basis. This would seem to be fully warrented by the fact that the minimum of 515,000 cubic feet is on a yearly basis, making the proper determination of excess consumption a matter of total yearly consumption rather than consumption of two separate half years.

If the Water Department is not satisfied with this mode of settlement they should submit a claim for consideration of the General Accounting Office, through the Philadelphia Mint and the Mint Bureau, giving such information as, in their opinion based on the contract's provision, warrants determination of excess consumption for each separate half year; forwarding therewith your check above mentioned without having cashed same.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

July 25, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In view of the requirement of the General Accounting Office that all agreements covering both purchases and sales in amount of $1,000 or more be assigned contract numbers for filing in the contract file, it is requested that in the case of all future Treasury purchases of silver such agreements be numbered and filed in their numerical and chronological sequence, and be promptly forwarded to the Bureau for transmission to the General Accounting Office. As in the case of other agreements these contracts should include copy of the invitation to bid, the accepted tenders, copies of the acceptances, and abstract of agreement, the abstract of agreement being placed on the face of the vouchers with the contract number in the space provided therefor in the upper right-hand corner.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 486

July 23, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of yesterday together with original of the proposal of the Philadelphia Electric Company for supplying your institution with electric current during the fiscal year 1931.

Please forward, to support same, copy of your letter of acceptance of the proposal, as per Bureau's previous advice.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-3

RG104 E-235 Vol 486

July 25, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of July 22, 1930.

This letter will be authority for you to purchase from B. A. Ballou & Company, 75 gross each of nickel-silver safety catches, joints and pin stems, for use in the manufacture of Navy Crosses, at a total cost of $260.25 less 2% 10 days; this being the lower of two bids received of three asked.

Respectfully,

Dr. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

July 25, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of July 22, 1930.

This letter will be authority for you to purchase from Maddock & Company, three multiple gravity oilers at $37.00 each less 2% ten days; this being the lower of two bids received of three asked.

Respectfully,

W M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

July 22, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find your Cashier's Daily Statement for July 22, 1930. With its return please indicate whether the pencil figures opposite the cross marks in right-hand margin are correct.

Respectfully,

R. W. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 486

July 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to telephone communication of today please be advised that the Chinese Legation has instructed this office that the dies now in your possession, belonging to the Chinese Government, should be sent by express prepaid. The Chinese Legation has also requested that the express company be asked to send a bill covering the charges, to the Legation in Washington.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

July 31, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Your letter of July 28th enclosing a letter received from the Corn Exchange National Bank and Trust Company, relative to Mexican gold pesos, has been received. I am quoting below a copy of a memorandum received from the attorney of the Secretary's office, which is transcribed for your information and guidance:

> "I suggest that the Superintendent of the Philadelphia Mint be advised that he should continue to accept deposits of Mexican gold pesos from the Merchants State Bank and Trust Company until he is advised by the Treasury to discontinue the acceptance thereof, but that in the meantime he should furnish the Department with a statement showing the total amount of Mexican gold presented by the Merchants State Bank and Trust Company accompanied by its own warranty of title."

I am returning the letter forwarded by you from the Corn Exchange National Bank and Trust Company.

Respectfully,

R. J. Grant,
Director of the Mint.

Encls.

RG104 E-235 Vol 486

August 2, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $60,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

August 2, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Herewith find vouchers of Marsh & McLennan, 80¢ and $1., insurance charges on shipments of minor coin made during May and June1930. The rate 4¢ is correct, but computation of each should be made prior to payment from the profits on minor coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

August 5, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

One copy of the June regular account current is herewith returned for inclusion thereon, both sides, of the proceeds of surplus bullion recovered, $16,238.85, (settlement surplus) as indicated in pencil.

Please send duplicate copy of the "Bullion Settlement" sheet, which supports the settlement entries in the accounts; only one copy was received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-F-S
Encl.

RG104 E-235 Vol 486

August 6, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your letter of yesterday concerning indication on a check of the wrong appropriation year please be advised that the indication of the name of the appropriation on a check, whether right or wrong is superfluous, as such information is not used in Washington. The charge to the appropriation is determined from the voucher and account current. The information as to class of expenditure required to be shown on checks is covered by the printed wording in the lower left hand corner - the word "BULLION" on bullion checks, and the words "VOUCHER NO." (the number to be inserted) on checks pertaining to the Regular and Special Deposit accounts.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 486

August 7, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a copy of a letter addressed, under date of August 6, 1930, to the Secretary of State agreeing to the coinage of silver currency for the Government of Ecuador.

This letter will be authority for you to proceed with the preparation of this coinage. As soon as the Bureau is formally advised as to the date to be placed on the coins, you will be informed.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Encl.

RG104 E-235 Vol 486

August 12, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In case you receive application for the Oregon Trail half dollars now on hand in your Mint for any number of them, please withhold filling the order until you have communicated with the Bureau. This letter is confidential.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

August 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find original and one carbon copy of approved acceptance of the proposal of J. N. Ziegler, for removal of ashes and rubbish during the current fiscal year; also the unaccepted tenders of J. H. Brown and Michael Brophy. In this connection attention is invited to the bid of Mr. Brophy, $600.00, which, while probably intended as for a lump job of removing the quantity of 1,200 cubic yards mentioned in the specifications, should have been clarified in writing, with indication whether or not it was intended as the equivalent of 50¢ per cubic yard for service to be performed from time to time throughout the fiscal year. If so intended it would be the lowest bid. The body of the specifications is somewhat ambiguous; the only indication therein that the intent was not to cover a lump job is the words "payment to be made monthly."

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

August 15, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your report on form 61-A of receipts of gold and silver during the quarter ended June 30, 1930, with particular reference to the silver value column. According to the Bureau's records the total value should be some $4,000 more than the amount shown on form 61-A; apparently the most of the difference, if not all, pertains to the jewelers' bars, scrap, etc., on which item the value is evidently disproportionate to the weight. Kindly advise the Bureau of such changes as should be made for correcting form 61-A.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

August 18, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to the annual report data will you please advise concerning the assays made on Annual Assay Commission coins. Presumably they were included under the miscellaneous heading, but they have been separately reported heretofore.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

OR.

RG104 E-235 Vol 486

August 22, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to Bureau's letter of August 18th and your reply of August 21st, I am returning herewith the pages from the proceedings of the Annual Assay Commission, enclosed with your letter, with the information that we have no way of knowing how many of the items mentioned therein represent individual assays nor how many mass-melt assays were made.

Please advise as to the number of samples, number of assays, and number of reports pertaining thereto, in order that we may deduct same from the miscellaneous assay items in your annual report.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 486

August 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This Bureau is in receipt of a letter from the State Department in reference to the Ecuadoran coins, and particularly in regard to your inquiry as to the date that should appear on the proposed coins. The State Department has advised the Bureau that a note has been received from the Ecuadoran Legation in Washington stating that the currency should bear the date of the current year (1930).

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 26, 1930.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to accept the proposal of the Scovill Manufacturing Company to supply your Mint with 5,500 pounds of medal metal at $0.19-5/8 per pound, this being the lowest of three bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

August 28, 1930.

Superintendent U. S. Mint,
Philadelphia, Pa.

Sir:

On August 28, this day, the Secretary of the Treasury approved the designs, submitted by Mr. John R. Sinnock and Mr. Adam Pietz, respectively, for the medal authorized by Congress to be presented to Amundsen, Ellsworth and Nobile.

The plaster casts are being returned by Express. Please cause them to be delivered to the sculptors with instructions to each to forward his account to this Bureau.

Respectfully,

Th. M. O'Reilly

Acting Director of the Mint.

September 2, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following pertains to your July accounts.

Gertrude C. Phillips, deceased, is credited for June 1-9, at $4.96 per diem, with $31.00; with $1.08 retirement deduction $29.92 is left as due her estate, per the payroll. Six days at $4.96 equals $29.76, and with retirement deduction of $1.04 leaves $28.72; explanation is requested.

Assay report No. 640 is herewith returned for initials of the Assistant Assayer.

Memoranda of bullion received Nos. 82, 83, 84, 85 and 280 are herewith returned for the signature of the representative of the Superintendent.

Explanation is requested of deposit to the credit of the salaries and expenses appropriation of 21¢ received from Lehigh University for postage on proof gold.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 486

September 5, 1930

Superintendent of U. S. Mint
Philadelphia, Penn.

Sir:

Receipt is acknowledged of your letter of September 2d relative to a motor required by the San Francisco Mint for attachment to the counting machine recently sent by you to that institution.

I have today forwarded your letter to Mr. Grant, who expects to be in San Francisco on September 10th.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 E-235 Vol 486

September 3, 1930.

Superintendent, U. S. Mint
Philadelphia, Penn.

Sir:

Receipt is acknowledged of your letter of September 2d relative to the Oregon Trail half-dollars. There would appear to be no objection to advising Mr. Berger of the Capital National Bank, Sacramento, Calif., that he could obtain Oregon Trail half dollars by applying to the Oregon Trail Memorial Association, 95 Madison Avenue, New York. I would suggest that you return the order and draft to the applicant with that information.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 E-235 Vol 486

September 5, 1930.

Superintendent
U. S. Mint
Philadelphia, Pa.

Sir:

Please forward to Mint at San Francisco ten obverse and ten reverse one cent dies, ten obverse and fifteen reverse nickel dies.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 E-235 Vol 486

September 4, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $56,400.00

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P. F.

RG104 E-235 Vol 486

September 4, 1930. W

Superintendent
United States Mint
Philadelphia, Pa.

Sir:

This letter will be authority for you to accept the proposal of deCourcy Browne, Inc., to furnish your Mint with approximately 300 pounds of manganese metal at the rate of 32¢ per pound. It is understood that this is the lowest of three bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 E-235 Vol 486

September 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to last paragraph of your letter of yesterday concerning your July accounts and to a deposit in the Treasury to the credit of the Salaries and Expenses Appropriation of 21¢ received from the Lehigh University for postage, it is requested that on an early item of similar nature whereon not less than 21¢ is collected to cover certain costs to be deposited for credit of the appropriation, the amount which otherwise would be so deposited be reduced by 21¢, with such notations on the voucher as will enable ready verification and tracing to this item; the 21¢ thus received should be disposed of as should have been the 21¢ first mentioned above.

Respectfully,

M. M. O'Reilly,

Acting Director of the Mint.

F-S

RG104 E-235 Vol 486

September 5, 1930.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" U. S. Assay Office, New York.

Gentlemen:

Reference is made to Supplement No. 6 dated August 20, 1930, to General Regulations No. 51 of the General Accounting Office, and to sample of revised Standard Form No. 1036, copy of which was forwarded you under date of September 2, 1930.

Concerning the requirement for posting notices in public places when advertising for bids on supplies or services to be rendered, it is suggested that since the general public is not admitted to the mints and assay offices, if you have no other better method of publicly posting such notices, the use of a bulletin board to which can be attached a copy of each invitation for quotation, hung during business hours in the entry way outside the gates where it can be examined by those interested, may be satisfactory compliance with the requirement.

This office knows of no general class of items whereon notices need not be posted in public places. It appears probable that in any cases where public notices are not posted the reasons cited for absence thereof will have to be satisfactory to the General Accounting Office - each case to be settled upon its own merits.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

September 6, 1930. w

Superintendent
United States Mint
Philadelphia, Pa.

Sir:

I am enclosing a copy of letter received by the Bureau today. The quotation referred to in the letter of August 5, 1930, is as follows:

"I enclose herewith the Budget estimate as of July 1st of the cash outlays of your Department for the present fiscal year.

As I have mentioned, the Government, upon the estimates of that date, is faced with a deficit, even without the tax reduction of last fall being again renewed. It is of utmost importance in this time of national depression that we should reduce outlays in every possible direction as a contribution from the Government to the national situation, and thus the avoidance of increased taxation.

Certain minor savings can be made by omitting the reappointment of officials who do not occupy key positions, by reductions of stores and by rigid economy in detailed expenditure in other directions which will readily occur to you. Beyond this it is desirable to defer the expenditures on major items to the utmost that can be done with safety until such time as the Government revenues have recovered. Where this applies to construction work such deferments should not be made in respect to localities where there is unemployment.

I earnestly request your cooperation in this effort and would be glad, if your department has systematically canvassed the situation, to have you return to me the enclosed statement with the amounts you feel we can estimate in reduction upon the various items."

This letter is being sent you for your information.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

September 15, 1930.

Superintendent
United States Mint
Philadelphia, Pa.

Sir:

This letter will be authority for you to enter into contract with Gimbel Brothers to cut, fit and cement to the floors in the offices of the Superintendent of the Melting and Refining Department approximately 96 square yards of heavy linoleum, at the rate of 50¢ per square yard.

It is understood that this is the only bid received of three asked.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 E-235 Vol 486

September 15, 1930.

Superintendent
United States Mint
Philadelphia, Pa.

Sir:

I am enclosing, for your information and guidance, copies of circulars dated respectively September 6th and September 11th, relative to retirement.

Your attention is particularly invited to last paragraph of the letter of September 6th.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 E-235 Vol 486

September 17, 1930.

Superintendent
United States Mint
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of September 15th, relative to purchasing oil for rolling mills under the Navy contract.

There is no objection on the part of the Department to your ordering under this contract.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 E-235 Vol 486

September 18, 1930.

Superintendent
United States Mint
Philadelphia, Pa.

Sir:

This letter will be presented by Mr. Joseph H. Callan and/or Mr. L. H. Wadsworth, who are desirous of consulting you in regard to practical experiments with a coin device.

Will you please place at the disposal of Mr. Callan and Mr. Wadsworth such facilities of the Mint as will enable them to make satisfactory experiments with their device by permitting them to use uncirculated coins in such experiments.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint

RG104 E-235 Vol 486

September 19, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This Bureau would be pleased to receive your semi-annual requisition for printing of blank forms and record books.

In this connection it is suggested that you incorporate after each particular form desired, the number of copies on hand and the approximate period they will last your office, also the number ordered but not delivered, if any.

The appropriation for this class of work is limited and it is hoped the additional information will enable the supplies to reach your office before your present supply may be exhausted.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

H-S
7

RG104 E-235 Vol 486

September 22, 1930.

Superintendent
United States Mint
Philadelphia, Pa.

Sir:

Please forward to the Mint at San Francisco five obverse double eagle dies, and five obverse eagle dies.

Respectfully,

R. J. Grant,
Director of the Mint

OR

RG104 E-235 Vol 486

September 22, 1930.

Superintendent
United States Mint
Philadelphia, Pa.

Sir:

This letter will be authority for you to accept the proposal of John Blakeley & Son to supply your Mint with approximately 2,000 pounds of white rags at the rate of $9.70 per 100 pounds, less 2% 10 days, this being the lowest of five bids received.

Respectfully,

R. J. Grant,
Director of the Mint

RG104 E-235 Vol 486

September 23, 1930.

Superintendent
United States Mint
Philadelphia, Pa.

Sir:

After you have finished coining up the gold ingots that you have on hand, will you please prepare to coin subsidiary silver, confining the issues to quarters and dimes for the present.

Respectfully,

R. J. Grant,
Director of the Mint

RG104 E-235 Vol 486

COPY

DEPARTMENT OF STATE

Washington

In reply refer to
LA 819.515/71

September 23, 1930.

The Honorable

The Secretary of the Treasury.

Sir:

I have to acknowledge the receipt of your letter of September 18, 1930, stating that the Minister of Panama in Washington, Senor R. J. Alfaro, has requested the Mint to make 20 additional pieces of each denomination of the Panamanian coinage, which the Mint at Philadelphia has been authorized to coin for the Government of Panama, and inquiring whether there is any objection to the Mint acceding to the request of the Minister of Panama.

In reply, permit me to inform you that this Department perceives no objection to acceding to this request of the Panamanian Minister.

Very truly yours,

For the Secretary of State:

(sgd) Francis White

Assistant Secretary.

Bureau of the Mint, September 24, 1930.

Respectfully referred to the Superintendent, United States Mint, Philadelphia, for his information.

R. J. Grant,
Director of the Mint.

OK.

RG104 E-235 Vol 486

September 26, 1950.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This will confirm telephone conversation today authorizing you to accept the proposal of the American Smelting and Refining Company to supply your Mint with 300,000 pounds of copper for minor coinage, at the rate of $0.10245 per pound, this being the lowest of four bids received.

Respectfully,

R. J. Grant,
Director of the Mint.

September 27, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be your authority to purchase, for minor coinage purposes, 1,500 pounds of Straits tin from the U. S. Smelting Works, at the rate of $0.3040 per pound, it being understood that this is the lowest bid of three asked for.

You are also authorized to purchase 6,000 pounds of highest grade Zinc slabs from Nathan Trotter & Company, at a price of $0.0565 per pound, it likewise being understood that this is the lowest bid received from three asked.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

September 27, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you kindly forward to the Mint at Denver 10 pairs of one cent piece dies.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

October 2, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to the United States Assay Office, New York, 25 ounces of proof gold. The Superintendent requests that with this proof gold a "certificate of correction" be forwarded.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

October 2, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $40,000.

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P. F.

October 8, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please advise the Bureau what would be the cost per hundred of preparing copies of the Washington medal, the DuVievier design, in form of shells of the obverse or portrait side only, and in bronze.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

October 10, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following pertains to your accounts for the month of August.

Voucher No. 91, Delaware Valley Forge, Inc., is herewith returned for certification in the name of the firm.

Assay report No. 1001 is herewith returned for the Assayer's certification.

Please forward invoices to support account entries of alloy metal received from Ecuador and Panama.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

October 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Department has approved the increase in compensation of the following employees of your institution under the terms of the Act of July 3, 1930, these increases to become effective as of July 3, 1930.

Walter Ballantyne	- Clerk	-	$1,920 to $1,980
Wm. T. Bartholomew	- Supt. Coining	-	4,600 to 4,800
Chas. F. Brooks	- Clerk	-	1,860 to 1,920
John J. Carey	- Asst. Bookkeeper	-	2,600 to 2,700
Virginia Carpenter	- Curator	-	2,300 to 2,400
Hubert D. Coleman	- Supt. M. & R.	-	4,600 to 4,800
Rhine R. Freed	- Private Sec'y.	-	1,980 to 2,040
Louisa A. Gibbons	- Clerk	-	1,740 to 1,800
Helen M. Klein	- Clerk	-	1,740 to 1,800
Hibbard Ott	- Asst. Cashier	-	2,400 to 2,500
Harry A. Powell	- Cashier	-	3,000 to 3,100
Wm. F. Ramsey	- Supt. of Bldg.	-	2,300 to 2,400
Ralph Roland	- Bookkeeper	-	3,200 to 3,300
Ann M. Steed	- Clerk	-	1,800 to 1,860
Viola M. Stites	-Clerk	-	1,860 to 1,920
Annie Tibbils	- Clerk	-	1,740 to 1,800
Clarence R. Shook	- Junior Assayer	-	2,400 to 2,500

Instructions as to how these payments will be handled on your pay roll will reach you before the close of the current month.

For your information, I am enclosing copies of decisions of the Comptroller General, which are self-explanatory. The decision of September 10, 1930, as you will observe, explains that per diem employees are not eligible for increase of compensation under the terms of the Act of July 3, 1930.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

October 17, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with your recommendation of October 16th, you are authorized to purchase from M. Segal & Sons 20 dozen pairs of buckskin gloves, at the rate of $9.70 per dozen pairs; this being the lower of two bids received of three asked.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

October 18, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Enclosed herewith please find your stores requisition recently forwarded without completion of the heading; with its return please forward a duplicate, which is regular procedure as heretofore advised.

Your requisition for blank forms forwarded at the same time as the stores requisition is also enclosed with request that indication be made of the approximate time the present supply of forms will last you, which information was requested in Bureau's letter of September 19, 1930. In this connection it is noted that in many instances the indication is that none of the forms are on hand, although they are in constant use; presumably the indication that none are on hand pertains to store room stock rather than to stock actually on hand. The information desired by the Bureau in this connection is the approximate stock actually on hand and the length of time that the stock of each form will last. In many instances the requested quantities appear to have no relation to the usual six months' needs. For example, form 204, loose leaf source record of deposits, carries space for about 200 melts; in six months you have about 5,000 deposit melts which would require about 25 sheets, while 500 are requisitioned, a ten years' supply. Please resubmit your requisition after each item thereon has been carefully reviewed, proper revision made, and requested information supplied.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

October 18, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to purchase from the Cresson-Morris Company, one cast-iron pedestal for the bearing of a generator shaft on one of the large rolling mills, at a cost of $152.00.

This is understood to be the only bid received of three asked.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

October 18, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning the sample medal being made by you for the United States Marine Corps, together with a copy of a letter received today from the Commandant, Quartermaster's office.

When the medal was delivered to the Bureau, attention was called to a slight imperfection on the left leg of the figure of the Marine. The slight dent is just above the knee. It may be that you can correct this in the die.

The representative of the War Department who left the medal at this Bureau was very expressive in his appreciation of the work done at the Mint on this medal. The ribbon is right.

Respectfully,

R. J. Grant,
Director of the Mint.

October 22, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward duplicate of your stores requisition as requested in Bureau's letter of October 18, 1930. One copy only was received with your letter of October 21st.

One copy of your requisition for blank forms is again returned with request that there be indicated thereon the approximate time that the stock of each form will last; this information has been twice requested before.

Attention is again invited to the requested quantities of some of the items; for example, 10,000 each are requested of form 7-A and 1024-A, giving a total of 20,000 forms, one of which is used in connection with each deposit of bullion. When one of the forms is used the other is not. Last year your bullion deposits did not reach the number 6,700, in total; therefore the 20,000 now requested would seem to be excessive for a six months' supply.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 486

October 23, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of October 22d.

This letter will be authority for you to purchase from John R. Rowand approximately 8,000 pounds of granulated pine charcoal at 3¢ per pound, and 1,000 pounds of granulated oak charcoal at 4¢ per pound. It is understood that this is the only bid received of three solicited.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

October 24, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Herewith find vouchers of Delaney, Kipp & Swan, Inc., 22¢ and $2.51, insurance charges on shipments of new minor coin, made during the months of July and September, respectively. The rate 0265¢ is correct but verification of the amounts shipped and computations should be made prior to payment from the profits on minor coinage.

Respectfully,

R J Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

October 24, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Letter of the Philadelphia Electric Company, dated October 17, 1930, with accompanying rate sheet forwarded with your letter of October 22nd, are herewith enclosed for authentication and return - evidence that the new rate and date of its becoming effective are authorized by the State Public Service Commission.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

October 24, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of October 23d.

This letter will be authority for you to purchase approximately 10,000 yards of muslin, unbleached, 54" wide, for making coin bags, from Olson & French, Inc., at the rate of $0.1387 per yard. It is understood that this is the lowest bid received of five solicited.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

October 27, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of October 24th, with enclosure relative to a Washington medal.

I am of the opinion that this was a privately owned die, and that we would not be authorized to duplicate the same.

I am today advising Mr. G. Roy Anderson to that effect.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

October 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to purchase from The Riverside Metal Company 2,500 bronze medal discs at the rate of $0.2066 per pound, less 1% 10 days, this being the lower of two bids received of three asked.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

October 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to accept the proposal of the Chicago-Naugatuck Crucible Company to supply your Mint with 300 #70 crucible covers at the rate of $1.40 each, less 1% 10 days.

It is understood that this is the lowest of three bids received.

Respectfully,

R. J. Grant,
Director of the Mint.

OK

RG104 E-235 Vol 486

October 28, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to purchase from the Electro-Refractories Corporation the following silica carbide crucibles:

20 #20's @ $2.65 each, less 2% 10 days

30 # 5's @ 3.55 each, less 2% 10 days.

It is understood that this bid is the more advantageous to the Government of the two received.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

October 30, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a stationery requisition recently forwarded by you, which has been returned from the Division of Supply with the request for further information in regard to this requisition.

Will you kindly supply the details asked for and return this requisition with your reply.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

October 31, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone conversation with you today authorizing you to accept the proposal of Nathan Trotter & Company to supply your Mint with 12,000 pounds of slab zinc, at $0.0540 per pound, and 3,000 pounds of tin, at $0.28 per pound.

It is understood that the bid on zinc is the lowest of three received, and the bid on tin the lower of two bids received.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

November 3, 1930.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses	$60,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

November 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to purchase the following rugs for use in the offices of the Assayer and the Superintendents of the Coining and the Melting and Refining Departments:

5 Wilton, grade A, 3 ft. x 5 ft. 3 in. @ $11.90 each
1 " " A, 4 ft. 6 in. x 7 ft. 6" @ 25.65 "

It is understood that these rugs are listed under Item No. 9824.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 8, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your letter of November 5th, this letter will be authority for you to accept the proposal of Miller, Bain, Beyer & Company to furnish your Mint with 10,000 yards of heavy twill at $0.2348 per yard. It is understood that, while this is not the lowest of four bids received, it is the only one on which no change of specifications was substituted by the bidders.

It is further understood that the Department of Justice cannot furnish this material from the Atlanta penitentiary.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 8, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please advise the Bureau of the cost of one medal, No. 13 on the list, Maj. Gen. Brown, to be struck in bronze and plated in gold.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 11, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver the following supplies:

6 - Dozen duck aprons
5 - Dozen brown aprons
5 - Dozen pairs of brown sleeves
5 - Dozen pairs of duck sleeves

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 11, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a list of employees of your Mint, the greater number of whose bonds are due for renewal on December 1st. Will you kindly look the list over and advise the Bureau if you wish the penalty of the bond changed in any cases.

Please do not mark this document, but return it with a letter.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 11, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to the Mint at San Francisco the following collars:

Quarters	6 large	
Dimes	3 large	
Nickels	6 large	6 small

Respectfully,

R. J. Grant,
Director of the Mint.

November 12, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

"Memorandum of Bullion Received", or endorsed "Receipt for Bullion", does not accompany deposit certificate No. 1284 of your September accounts.

Please forward receipt of the representative of the Panama Government for the coin shown to have been delivered September 5th.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S

RG104 E-235 Vol 486

November 12, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Delancy, Kipp and Swan, Inc., 64¢, insurance charges on minor coin shipments made during the month of August. The rate $.0265 is correct but verification of the amounts shipped should be made prior to payment from the profits on minor coinage.

Respectfully,

R J Grant,
Director of the Mint.

P.

November 13, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In reply to your letter of yesterday concerning voucher in favor of Louis J. Sommer & Son, Inc., for transformers, please be advised that the voucher should be prepared and supported in the same way as any other voucher covered by contract, with the usual indication of contract number on the face of the voucher.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

November 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of November 13th.

This letter will be authority for you to accept the proposal of the Allegheny Iron & Metal Company to purchase and remove from the Philadelphia Mint four steam engines originally installed in the Mint to generate electric current, it being understood that this Company's bid of $1,825.00 is the highest of 6 bids received out of 12 solicited.

Respectfully,

R. J. Grant,
Director of the Mint.

November 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is being forwarded to you today, under separate cover, by insured parcel post, 10.06 fine ounces of gold and 89.67 fine ounces of silver, as follows:

GOLD

Bar A and scrap	2.75 oz.	@ 938.5	containing	2.58	fine ounces.
" B " "	2.55 "	@ 979.4	"	2.49 "	"
Cornets	5.00 "	@ 999.0	"	4.995 "	"
		Total		10.065 "	"

Four silver chloride bars weighing respectively 28.94; 18.38; 22.20 and 20.15 ounces. A total of 89.67 ounces of silver.

Please supply this office with proof gold in exchange for the gold and inquartation silver, in shot form, for the silver.

Respectfully,

R. J. Grant,
Director of the Mint.

Q

RG104 E-235 Vol 486

November 14, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your report on form 61-A, Deposits and Purchases of Gold and Silver, for the quarter ended September 30, 1930. The item of foreign coins deposited in trust, 404,366.87 fine ounces silver, apparently includes the item of 194,685.48 ounces deposited by Panama, twice. The value of the silver domestic coin purchased as redeposits is stated as $654.97, which amount apparently should be $100 less, with addition of $100 on some other item.

Will you please look into the above items and advise the Bureau of any necessary adjustments.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

November 17, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a circular letter received by this Department which I wish you would study with a view to having ready for me when I reach your office this week the information called for, and if you will assemble the data in rough form, I will be able to confer with you when reaching your office.

Please take this up immediately, in order that we may have the reports ready for the Secretary as soon as possible.

On the basis of your estimate, and that of New York, the Bureau will figure the cost for the other offices.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 18, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver:

5 - Obverse One Cent Dies, and

10 - Reverse One Cent Dies.

Respectfully,

R. J. Grant,
Director of the Mint.

November 19, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your request of November 18th, you are authorized to accept the proposal of Leeds & Northrup Company to repair the Leeds & Northrup temperature recorder used in the die-hardening room, at a cost of $220.

It is understood that this work can be done only by the Leeds & Northrup Company, who built the apparatus originally.

Respectfully,

F. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 19, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of November 18th.

This letter will be authority for you to accept the proposal of the Paschall Oxygen Company to supply your Mint with 120 tanks of hydrogen gas, to be delivered throughout the year as you need them, at the rate of approximately 4 tanks per week.

It is understood that five firms were invited to bid on this contract and only two bids were submitted, each quoting the same rate. It is further understood that you recommend the award be given to the Paschall Oxygen Company for the reason that their plant and offices are in Philadelphia.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 19, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of November 18th.

This letter will be authority for you to accept the proposal of the American Smelting and Refining Company to furnish your Mint with 300,000 pounds of best-grade, electrolytic ingot copper, at the rate of $0.1175 per pound.

It is understood that this is the lowest of three bids received of four solicited.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 19, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please be advised that the allotment of June 24, 1930, from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1931" to meet your expenses during the current fiscal year, has been modified by a reduction of $25,000.00, said reduction to be distributed over the several quarters as follows: First quarter, $5,000.00; second quarter, $6,000.00; third and fourth quarters, $7,000.00 each. Using your October payroll as representative of your needs during the remainder of the fiscal year, in connection with the obligations created during the first four months, your payroll requirements for the full fiscal year will be somewhat less than the amount available after the $25,000.00 reduction above mentioned.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

September 10, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to my letter of August 28th, requesting you to deliver to the sculptors the approved designs for the Amundsen, Ellsworth, Nobile medal, this letter will be authority for you to proceed with the preparation of the three gold medals authorized by the Act.

The Act provided for $2,580 to cover the cost of these medals. $1,500 was allotted for the designs. It is understood the dies were to cost $200, that the gold contained in the medals would cost $600, and that the balance of $80 in the appropriation would cover the cost of cases, mailing, etc.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

November 28, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Please forward December 1 or as soon thereafter as possible, to J L Summers, Disbursing Clerk, Treasury Department, Washington, D. C., as a transfer of funds, $10,000.00 of the profits on minor coinage, for use in paying expenses in distributing minor coins.

Respectfully,

R J Grant,
Director of Mint.

P. F.

RG104 E-235 Vol 486

November 29, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please prepare and forward, as early in December as practicable, the usual report on form 61 of your gold and silver receipts during 11 months of the current calendar year, with estimate of the probable receipts during December, classified as to sources, for use in making the preliminary estimate of United States production during 1930.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

December 1, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of November 29th.

This letter will be authority for you to accept the proposal of M. Segal & Sons to supply your Mint with 50 dozen pairs of reversible buckskin mittens, at $8.90 per dozen pairs. It is understood that this is the lowest of three bids received.

It is further understood that these mittens are to remain the property of the Government and will be burned when they are worn out, in order to recover any particles of precious metals which may be adhering to them.

Respectfully,

R. J. Grant,
Director of the Mint.

December 1, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of November 29th.

This letter will be authority for you to purchase a Burroughs visible adding and listing machine, style 4 10 18, electrically-driven, 18" movable carriage, totaling capacity 99,999,999.99, at a cost of $233.75 for the machine and $76.50 additional for the electric drive, a total of $310.25.

It is understood that there is a trade-in allowance of $25.00 on the old machine (#0-277288), and that the new machine is listed in the General Supply Committee book under Item #18110 (b)(8).

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

December 2, 1930.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" U. S. Assay Office, New York.

Gentlemen:

Below please find an extract from a decision of the Comptroller General, dated October 23, 1930, for your information and guidance:

October 23, 1930. A-33768

Contracts - Mistake in Bid - Withdrawal - Corrections. To authorize the correction of a bid on the basis of a mistake alleged after the opening, the evidence of the mistake must be such as to show conclusively that a mistake was made, in what it consisted and how it occurred. In other words, there should be presented immediately such convincing proof of the existence and character of the error as to leave no room for doubt that there was in fact a bona fide mistake in the bid and to remove any reasonable suspicion that the claim of error was for purposes of claiming some undue advantage, or from results of an ill-advised bid. (9 Comp. Gen. 339) But a bid may be disregarded when the evidence is not sufficient to authorize its reformation if it is conclusively shown before acceptance that the bid is erroneous and that it would be unconscionable to hold the bidder thereto. (Moffett, Hodgkins, etc., Co. v. Rochester 178 U. S. 373)

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

E-S

RG104 E-235 Vol 486

December 2, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of December 1st.

This letter will be authority for you to purchase from Alloys & Products, Inc., 12,000 pounds of phosphor-copper, shot form, at $0.1215 per pound, less 1/2 of 1% ten days.

It is understood that this is the lowest of three bids received.

Respectfully,

M. D. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

December 3, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $50,000.

Respectfully,

Acting Director of Mint.

P. F.

RG104 E-235 Vol 486

December 4, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please advise the Bureau, as early as convenient, of the amounts of Mexican gold not accompanied by customs entry form which have been accepted by you during the past two months, giving dates and amounts of deposits and names of depositors.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

December 5, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your telephone request, I am enclosing a copy of requisition for badges for Mexican service, United States Navy, received this day from the Bureau of Supplies and Accounts, Navy Department.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

December 5, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of December 4th.

This letter will be authority for you to accept the proposal of The Bristol Company, in the amount of $131.42, covering the overhauling, extending and adjusting the pyrometer system on the five cupel furnaces in the Assay Department of your Mint, furnishing such new instruments, etc., as may be required to put the system in good working order.

It is understood that The Bristol Company will allow 1% for payment in 15 days. It is further understood that this is the lowest of three bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

December 8, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your recent letter, I am returning the first voucher, in the sum of $146.97, rendered by you against the Bureau of Standards, this voucher having been substituted by another.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

December 9, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

At your early convenience, please forward to the San Francisco Mint fifty (50) ounces of proof gold for use in the Assay Department.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

December 11, 1930.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Delancy, Kipp and Swan, $1.72, insurance charges of shipments of new minor coin made during October 1930. The rate is correct but verification of the amounts shipped should be made before payment from the profits on minor coinage.

Respectfully,

R J Grant,
Director of Mint.

P.

December 12, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following pertains to your accounts for the month of October.

Voucher No. 1, Minor Coinage Metal Fund, Nathan Trotter Co., is herewith returned for amendment in the certification on the dealer's bill to include the name of the company.

On the dealer's bill attached to voucher No. 206, H. Belfield Company, there is a stamped notation "30 days net or 2% 10 days from date of invoice", whereas a discount of only 1% was taken on voucher as per proposal and purchase order; the voucher should have been paid in time to have taken the higher discount; delivery occurred and invoice dated September 20th; voucher paid October 8th.

The proposal attached to voucher No. 226 - John T. Lewis & Bros. Co., item 6, 50 lbs., Lead, sheet 1/16"x8" wide, 4 lbs. to sq. ft." carries quotation at 8¼¢ per lb., whereas the same is carried on purchase order, billed and paid for at the rate of 10¢ per lb. making an overpayment of 76¢; item quoted at 10¢ per lb. was not ordered.

With regard to voucher No. 238, $17.37 reimbursement for travel expenses, Robert H. Scanlin, please advise whether the transportation was from and to North Philadelphia (the charge is less than for Philadelphia) also state, regarding trolley and bus fares item of 60¢, points between which and amounts applicable to each trip (e. g. - Depot to plant, New York $____). [illegible]

Voucher No. 250 has attached thereto a proposal covering 2 bbls. of plaster; the typed part of voucher gives the "unit" as "bbl.", but the dealer's bill states "bags" (apparently typed over the abbreviation bbls.) as the unit. The two former mention

RG104 E-235 Vol 486

barrels of about 200 pounds each but there is nothing on the dealer's bill to indicate the weight per bag.

Deposit certificate No. 2142, assay report, and receipt for bullion of same number are herewith returned for correction in the name of the depositor, to agree, one with the other.

Respectfully,

R. J. Grant,
Director of the Mint.

P-T-S
Encls.

RG104 E-235 Vol 486

December 12, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of December 11th.

This letter will be authority for you to accept the proposal of Miller, Bain, Beyer & Company, to furnish your Mint with approximately 15,000 yards of heavy, cotton twill, 54" wide, at $0.2174 per yard. It is understood that this is the lowest of five bids received.

The Department of Justice has given a release for the purchase of this goods on the open market.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

December 13, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Coufirming telephone conversation this morning, will you please forward to Mr. Harry Creighton, Supervising Customs Agent in Charge, Federal Building, El Paso, Texas, the papers received by you for the months of October, November and December accompanying deposits of Mexican gold where the amounts deposited with the banks are claimed to be less than $100.

Mr. Creighton is being advised by the Commissioner of Customs that you are forwarding the foregoing papers to him.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

December 16, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of December 15th.

This letter will be authority for you to accept the proposal of Quinn Brothers to furnish and install a galvanized iron hood, about 15 ft. x 5 ft., over the electric furnaces in the deposit melting room of your Mint, at a cost of $140.00, less 2% - 10 days.

It is understood that this is the lowest of seven bids received.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

December 17, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Your report on form 61, of gold and silver receipts from January to November, inclusive, plus December estimate, has not yet been received; please expedite same.

Respectfully,

M M O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 486

December 20, 1930.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of December 19th.

This letter will be authority for you to accept the proposal of John R. Rowand to furnish your Mint with approximately 4,000 pounds of pulverized and 8,000 pounds of granulated pine charcoal, at the rate of 4¢ per pound for the former and 3¢ per pound for the latter.

It is understood that this is the only bid received of three asked.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

Contingent Expenses, Office of the
Director of the Mint, 1931.

Superintendent Mint, Philadelphia, Pa.
" " San Francisco, Cal.
" " Denver, Colo.
" Assay Office, 32 Wall Street, New York.

Please advise Bureau not later than Tuesday morning December thirtieth total number persons who received increases in compensation by administrative action during fiscal year nineteen thirty and total annual rate compensation involved in such increases.

Grant
Director

R. J. G.

RG104 E-235 Vol 486

December 27, 1930.

Superintendent, U. S. Mint,
Philadelphia, Pa.

Sir:

In acc rdance with the recommendation contained in your letter of December 26, you are authorized to accept the proposal of the New Jersey Zinc Sales Company, Inc., to supply your mint with 15,000 pounds of slab zinc at $0.0525 per pound.

You are also authorized to accept the proposal of the U. S. Smelting Works to supply your Mint with ~~with~~ 3,000 pounds of "Straits" tin at $0.26 per pound. It is understood that in the case of the zinc the accepted bid is the lowest of three received and in the case of the tim the lower of two bids received.

Respectfully,

Director of the Mint.
JR

RG104 E-235 Vol 486

January 3, 1931.

Superintendant,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $58 000.00

Respectfully,

R J Grant,
Director of the Mint.

P. F.

RG104 E-235 Vol 486

January 3, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing copies of correspondence with the Irving Trust Company relative to certain deposits made at your Mint.

These copies are being sent merely for your information.

Respectfully,

R. J. Grant,
Director of the Mint.

January 6, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a copy of a list of unused reverse dies and dies received for the calendar year 1930, and the report of the number of pieces struck by dies, calendar year 1930, by the Mint at Denver.

Respectfully,

W. M. O'Reckley

Acting Director of the Mint.

RG104 E-235 Vol 486

January 7, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

It appears that the entire amount of printing request of April, last, for form 974-A "Transmittal of Payment for Gold or Silver" was shipped by mistake to the Denver Mint instead of part being shipped to you. The Denver Mint is being requested to send you 2,000 of the form pending the printing of another supply.

Respectfully,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 486

January 8, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of January 7th.

This letter will be authority for you to purchase a complete oxygen-acetylene outfit for cutting and welding from R. S. McCracken & Son, for the sum of $107.10 less 2% 10 days.

It is understood that this is the lowest of four bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

January 13, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following pertains to your accounts for November, 1930.

Voucher No. 312, Delanoy, Kipp & Swan, is herewith returned for certification by Superintendent.

Voucher No. 329, The Bell Telephone Company of Pennsylvania, is herewith enclosed for your inspection and return. The toll for the employees' personal calls totals $4.30 instead of $4.20.

Memorandum of Bullion Received No. 2395 is herewith returned for signature of representative of the Superintendent.

Deposit Certificate No. 2529 is herewith returned for certification of Superintendent.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

OR

RG104 E-235 Vol 486

January 14, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of January 10th.

This letter will be authority for you to purchase 50 each of the small and the large #5 silica carbide crucibles, for use in your electric furnaces, from The Electro Refractories Corporation, at the rate of $2.40 each less 2% 10 days.

It is understood that this is the lower of two bids received of three solicited.

Respectfully,

R. J. Grant.
Director of the Mint.

OR

RG104 E-235 Vol 486

January 16, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In order to comply with an inquiry which reaches this Bureau each year, will you please advise the Bureau of the gross weight and percentage composition of the foreign coins executed by you during the calendar year 1930.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

RG104 E-235 Vol 486

January 17, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to purchase and have cemented to the floor of the Bookkeeper's and the Chief Clerk's rooms in your Mint 167 square yards of battleship linoleum, at a cost of $302.27; the cost of the linoleum being $1.41 per square yard and the laying 40¢ per square yard, as listed in the General Supply Committee contract under item No. 9860 (c)(3)(aa) and (d)(1).

It is understood that the contractor has agreed to lay this linoleum at the same price as he would in Washington.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

January 21, 1931.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Delaney, Kipp and Swan, $2.30, insurance charges on shipments of new minor coin made during November 1930. The rate is correct but verification of the amounts shipped should be made prior to payment from the profits on minor coinage.

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P.

January 22, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please advise the Bureau if the original of the enclosed letter was forwarded directly to the United States Employees Compensation Commission. It has been suggested that the original be forwarded to the Bureau for transmission through the Chief Clerk to the United States Employees Compensation Commission.

Please return the enclosure with your letter.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

January 24, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With return of the enclosed "Notice of Exception" of the General Accounting Office, to your September voucher No. 173, will you please provide the information desired by the General Accounting Office.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

OR

RG104 E-235 Vol 486

January 24, 1931.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Herewith find voucher of Delancy, Kipp and Swan, $4.61, charges on shipments of minor coin made during the month of December, last. The rate, .0265¢ is correct, but verification of the amounts shipped should be made prior to payment of voucher from the profits on minor coinage.

Respectfully,

R J Grant,
Director of Mint.

P. F.

RG104 E-235 Vol 486

January 24, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing photographs of Assistant Secretary Hope. Will you kindly deliver the same to the engraver with the request that he use them in preparing the medal of Assistant Secretary Hope.

It is suggested that the pictures marked No. 1 (2 from the same negative) be particularly called to the attention of the engraver. The full face pictures are being sent merely to assist the sculptor in getting expression.

Respectfully,

R. J. Grant,
Director of the Mint.

January 27, 1951.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of January 24th, asking authority to dispose of certain scrap material and worn-out equipment.

Will you please advise the Bureau if there are any items in this list of equipment which should be passed upon by your area Coordinator.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

January 28, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please refer to retirement cards forwarded to you recently, and in particular to the column headed "Total Service, Months, Days, Years", right-hand outside column. It will be necessary to fill in on one line, opposite the period representing June 30, 1930, one set of figures covering the total time in months, days and years, as indicated. It will not be necessary to make an entry on each line; only the total time represented in the column "Effective Date" from the time of original appointment to June 30, 1930, need be shown.

In case employees have been in the Civil Service previous to appointment in your Mint, that information should be ~~included in the remarks~~ shown on the cards, according to dates, before beginning entries covering the time in the Mint and Assay Service.

Respectfully,

M. M. O'Reilly
For R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

January 29, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your letter of January 28th, this letter will be authority for you to purchase from Congoleum-Nairn, Inc., 265 square yards of battleship linoleum at $1.41 per square yard, as per contract with the General Supply Committee, item No. 9860 (c)(3)(aa).

You are also authorized to have this linoleum laid at the rate of 40¢ per square yard, as per item No. 9860 (d)(1). It is understood that the contractor has agreed to lay this linoleum at the same price in Philadelphia as in Washington.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

January 29, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of January 24th, you are authorized to dispose of the following scrap material and worn-out equipment, which is no longer of service to your institution, and which cannot be used in any other institution:

To Pennsylvania Iron & Metal Co.

Item 1,	scrap iron and steel,	at .3712 per 100 pounds
" 4,	" medal bronze	at 7.62 " 100 "
" 9,	2 vacuum tanks,	at 5.50 for the two.
" 12,	1 cold punch.	at 1.75.

To Allegheny Iron & Metal Co.

Item 2,	scrap die steel,	at .40 per 100 pounds
" 5,	1 lathe and countershaft,	" 5.00
" 6,	1 Dean pump,	" 10.00
" 7,	1 Barr "	" 5.00
" 8,	1 Worthington pump,	" 5.00
" 10,	1 power hack saw,	" 2.00

To L. Goldstein's Sons

Item 3,	scrap brass and copper,	at 7.17 per 100 pounds

To R. E. Cliggett's Sons

Item 11,	1 grind stone and frame,	at 5.55

To Henry A. Hitner's Sons Co.

Item 13,	1 Sturtevant engine,	at 4.30

Respectfully,

R. J. Grant,
Director of the Mint.

January 31, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following is a list of the Assay Commissioners, who are expected to serve when the Commission meets on February 11th:

W. A. Ashbrook, Johnstown, Ohio.

F. S. Holbrook, Bureau of Standards.

Doctor A. R. Johnston, Reevesville, S. C.

Doctor Walter Taggart, Philadelphia, Pa.

William S. Walkes, Philadelphia, Pa.

Thomas A. Wright, Plainfield, N. J.

In addition, you understand, of course, that three ex-officio members will be present.

It has been decided to arrange to have the members of the Assay Commission leave the building for lunch this year. You will, therefore, not be required to make plans in advance for serving luncheon at the Mint.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

February 5, 1931.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $52 000.

Respectfully,

R J Grant

R J Grant
Director of the Mint.

RG104 E-235 Vol 486

February 5, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to the Mint at Denver 4 obverse double eagle dies, and 10 obverse one cent dies.

Respectfully,

R. J. Grant,
Director of the Mint.

February 5, 1951.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following is a copy of a note received this morning by this Bureau from the Acting Chief of Bureau, Bureau of Navigation, Navy Department:

> "The Bureau has received 100 of the 500 Navy Crosses covered by Order No. 04727.
>
> "Information would be appreciated as to when delivery of the 400 Crosses may be expected.
>
> (Sgd) E. B. Larimer
> Acting Chief of Bureau."

Will you please give the Bureau the necessary information to make reply to this letter.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

February 6, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of the letter of Mr. Harry I. Elkie, forwarded by you through endorsement.

I am returning the letter and have to suggest that you advise Mr. Elkie to take up with the Quartermaster of the War Department at Philadelphia the matter of obtaining miniature dies. I would suggest that you do nothing about manufacturing dies or medals until you hear from the Quartermaster at Philadelphia in regard to this request.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

February 7, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

For future guidance please refer to paragraph 3 of General Regulations No. 51, Supplement No. 6, and note that when contracts are unnumbered that fact should be noted on vouchers (Standard Form 1034), also that such contracts accompany the vouchers. Such notations do not appear on your December vouchers.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

February 12, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of February 11th.

This letter will be authority for you to purchase 2,000 pounds of white, wiping rags, in 100-lb. bales, from the J. Milton Hagy Waste Works, at $0.091 per pound, less 2% 10 days.

It is understood that this is the lowest of six prices received from five bidders.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

February 13, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing Department Circular No. 431 relative to the Pennsylvania Surety Corporation of Pittsburgh.

Will you kindly advise the Bureau if any of the members of your staff are covered by this company.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

February 16, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of February 14th, enclosing a copy of a telegram and letter confirming same, addressed by you to Kracht & Murphy, relative to coinage desired by the government of Brazil.

Will you please forward to the Bureau the original or a copy of the telegram you received from Kracht & Murphy.

Respectfully,

R. J. Grant,
Director of the Mint.

February 17, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

As a result of your recent inquiry and your statement that you had received a consignment of ribbon for Good Conduct Medals and had not received the order, an investigation was made, and it has today been found that by some inadvertence the order for the medals was placed in our files, instead of having been sent to you.

As the delay caused by this mistake is appreciable, I hope you will make every effort to undertake immediately the preparation of the medals called for in order that even a partial consignment may soon reach the Navy Department.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

February 18, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of February 17th.

This letter will be authority for you to purchase a small pulverizing machine with an extra set of disc plates, for use in your sweep cellar, from the A. W. Straub Company, at a cost of $57.50, less 2% 10 days.

It is understood that this is the lowest of two bids received of three solicited.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

February 19, 1931.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" U. S. Assay Office, New York.

Gentlemen:

Herewith please find, for your information and guidance, copy of a decision of the Comptroller General of the United States, dated December 11, 1930, indicating the principles to be considered in comparing received bids, also period of time which may be covered by a contract.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 486

February 20, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The British Government has requested the following information:

"Were any medals struck at the mint or mints during 1930? If so give particulars as to numbers, metals, etc."

I should be pleased to have you prepare the information desired and forward same to this Bureau.

Respectfully,

R. H. Wood

Director of the Mint.

H-S

RG104 E-235 Vol 486

February 24, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find your Cashier's daily statement for February 18th. With its return will you kindly advise whether the two items in pencil, opposite the question marks on right-hand side, are correct.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

✓
F-S
Encl.

RG104 E-235 Vol 486

February 24, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a letter received by the Treasurer from the Federal Reserve Bank of Chicago.

This letter states that you have received fused coin and coin to which foreign substance was attached as uncurrent. This would appear to be contrary to the instructions contained in circular 22.

Will you please advise the Bureau in regard to this particular case in order that we may be able to reply to the Treasurer.

Please return the enclosure.

Respectfully,

R. J. Grant,
Director of the Mint.

JR

RG104 E-235 Vol 486

February 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a gold marksmanship medal received in this Bureau from Spencer H. Thomas.

The medal was weighed in the Laboratory of the Bureau and it is understood that the medal weighs 3.30 ounces. Mr. Thomas has been told that you will forward to him a check for the value of the gold contained in the medal, less the charges required to be imposed. Mr. Thomas' address is as follows:

Spencer H. Thomas,
4420 Douglas Street, N. E.,
Kenilworth,
Washington, D. C.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

February 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please advise the Bureau by letter the cost of two sets of Presidential medals, two sets of medals of the Secretary of the Treasury, and two copies of the medal of Mr. Baker, former Director of the Mint.

These medals are desired by the Anglo-London-Paris Bank, San Francisco, California.

As soon as the Bureau is advised by you of the cost of the medals, the amount will be forwarded to you with instructions as to shipment.

Respectfully,

R. J. Grant,
Director of the Mint.

February 26, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of your letter of February 25th relative to a letter received by the Treasurer from the Federal Reserve Bank of Chicago in regard to deposits made by that bank at your Mint.

The statement of the bank does not seem to refer so much to the fact that there might have been foreign substances adhering to the coins pronounced by you as uncurrent, but to the fact that not only had there been foreign substances attached, but that the coins were fused.

Circular 22 was revised with the idea of lifting the prohibition against receiving coins with bits of paper or slight substances attached which could easily be removed. The new edition of circular 22 does not change the regulation which prohibits the receipt of coins "so defaced as to be not readily and clearly identified as to genuineness and denomination." It was not in the mind of the Department that it would be possible for you to identify fused coins as genuine. Our interpretation of circular 22, as it now reads, would prohibit you from receiving coins so fused together by having been burned that you could not identify them as genuine.

It would appear to the Bureau that the bank's interpretation of the circular is more nearly correct, as they evidently did not expect you to accept the coin as uncurrent, but as mutilated.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

February 27, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In today's mail the Bureau forwarded to you a photograph of a painting of the Secretary. Will you please deliver to Mr. Sinnock with the request that he shall use it as a model for the medal of the Secretary.

The Secretary will be glad to give Mr. Sinnock an audience as soon as he has worked this design to a state when Mr. Sinnock's model can be benefited by having him work in the presence of the Secretary.

Respectfully,

R. J. Grant,
Director of the Mint.

February 28, 1951.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you kindly furnish the Bureau with a transcript of the official record of the employee named below:

Charles Aloysius Madison

Respectfully,

R. J. Grant,
Director of the Mint.

March 3, 1931.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $55 000.00

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P.

RG104 E-235 Vol 486

March 5, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing letter received today from Mr. Elmer E. Rogers relative to previous correspondence with you and with this office.

In our last letter to Mr. Rogers, we advised him that the Mint could not make medals for private parties for the reason that the law named the organization for which this medal was to be made, and for that reason the Mint did not place the medals on general sale.

The letter enclosed asks if the die for the obverse "has been lost." Is it not possible to say that this die was among other dies destroyed at the time the stock of dies was reduced by having many of them purposely destroyed?

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

March 5, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please be advised that the act approved by the President on March 3d provides that four hours shall constitute a day's work on Saturdays, beginning this week.

More detailed instructions to you in regard to adjusting the time of employees such as watchmen will be forwarded to you later.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

March 5, 1931.

Superintendent
United States
Philadelphia,

Sir:

Will you kindly forward to the Bureau two bronze copies of the Colonel Lindbergh medal, payment for which will be made later.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

March 7, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This Department is in receipt of a request from the Chinese Government, through the State Department, for the manufacture of eight denominations of Chinese dies, including lettering hubs and working dies. It is understood that these designs are now at the Mint.

Will you please forward to the Bureau as promptly as possible a statement covering the cost of doing this work for the Chinese Government, in order that the Bureau may reply to the State Department in regard to the same.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

March 9, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to the Bureau a statement by mail showing the names of those who presented Mexican gold to your institution during the month of January and during the month of February, and the names of those appearing on affidavits, giving the total amount presented by each person who signed an affidavit, and separating the same by months.

Please forward this report as promptly as possible.

Respectfully,

R. J. Grant,
Director of the Mint.
GR

RG104 E-235 Vol 486

March 10, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of March 9th.

This letter will be authority for you to purchase from the Scovill Manufacturing Company approximately 3,000 pounds of bronze strips for the manufacture of medals, at the rate of $0.18275 per pound.

It is understood that this is the lowest bid received on the strips as required by you; that is, with squared edges.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

March 10, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a letter received today from the Bureau of Navigation, Navy Department, ordering medals for officers and men of the Byrd Antarctic Expedition, as follows:

Gold medals, completely assembled with case	69	each
Silver medals, " " " "	11	"
Bronze medals, " " " "	10	"
Die, obverse and reverse	1	set
Ribbon	10	yards

Will you please forward to the Bureau an estimate covering the cost of filling this order for the Navy Department.

I would suggest that you retain the enclosed correspondence for your files.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

March 13, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of March 11th relative to the amount of time to be charged for partial absence on Saturday mornings.

The Saturday half holiday law and the regulations in regard to it are now before the Attorney General for decision. As soon as this Department receives instructions, you will be notified.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

RG104 E-235 Vol 486

March 13, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of March 12th, requesting authority to purchase 100 sections of 10 pockets each, #7420 new type, for 4" x 6" cards used in a Shaw-Walker cabinet:

Will you please advise the Bureau if it will be possible to obtain competitive bids by considering other makes, and if this requisition is to cover a supply required for the continuation or extension of your present system. Will you also advise the Bureau as to this quantity of cards.

This letter is being written for the purpose of securing ampler information as to why we might not obtain competition by considering more than one type of file case.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

RG104 E-235 Vol 486

March 14, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I beg to acknowledge the receipt, by express, of the personnel cards forwarded by you on the 12th.

The cards are in most satisfactory condition, and the Bureau appreciates the thoroughness with which this work has been done at your Mint.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

March 16, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Styer:

Please deliver the enclosed transportation requests to Mr. Roland to cover his trip to Washington.

I would suggest that the Bureau be advised by telephone when he expects to come.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

March 17, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing letters received by the Bureau today from the Chief Clerk of the Department relative to lending objects of historical or scientific importance and interest to the Franklin Institute for temporary public display.

With return of this correspondence, will you please advise the Bureau if you have any equipment or objects of interest which you think might be lent for the purpose indicated in the enclosed letters.

Should you be able to correspond with the request, please advise the Bureau and we will obtain the authority of the Secretary of the Treasury to lend such objects of interest as you believe would be appropriate.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

March 20, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In reply to your letter of March 19th concerning duplicate checks received without having been numbered, upon inquiry at the Printing Division it was learned that these duplicate checks were evidently forwarded you through mistake, they having been sent out from stock. Kindly return the unnumbered duplicates to the Division of Supply, Treasury Department, Washington, D. C., and numbered duplicates will be sent you as soon as they are ready.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

March 23, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of March 21st.

This letter will be authority for you to accept the proposal of the Delta Equipment Company to supply your Mint with one (1) new 13" engine lathe, motor-driven, with full equipment, for use in the manufacture of medals, at a cost of $617.00, less 1% 10 days.

It is understood that you had one lower bid, that of the Swind Machinery Company, but that the bid of this company did not conform to your specifications, their proposal being on a 11" x 4' lathe, while your specification called for a 13" x 5' lathe, and that the lathe on which the Swind Machinery Company bid would not be heavy enough or large enough for the purpose to which you wish to put it.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

March 24, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Mr. Clarence R. Shook was under bond as a Junior Assayer; this bond expired November 1, 1930. A blank form of bond was sent to Mr. Shook in October. This bond does not seem to have been accomplished.

The amount of Mr. Shook's former bond was $2,000.00. In your estimation, is this a sufficient penalty of bond for his present position as Assistant Superintendent, Melting and Refining Department?

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

March 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will be authority for you to purchase 100 sections of 10 pockets each, #7420 new type, for 4" x 6" cards in a Shaw-Walker cabinet, at a price of $73.00, less 10%, which price includes delivery to your institution, and was quoted by the Shaw-Walker Company in this city.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

March 28, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a copy of a letter addressed this date to the Secretary of State relative to the preparation of dies for the Chinese Government.

I am also enclosing for your files copies of correspondence in connection with this order, which will be self-explanatory.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

April 1, 1931.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $50,000.

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P F

April 4, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please forward to the Bureau quotations covering the cost of preparing the following badges and trophy:

BADGES

Division Rifle Competition:
Gold
Silver
Bronze

Division Pistol Competition:
Gold
Silver
Bronze

Marine Corps Rifle Competition:
Bronze

Distinguished Marksmanship:
Gold

Division Pistol Shot:
Gold

TROPHY

Lauchheimer medal:
Gold
Silver
Bronze

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

April 9, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your use of a method for determining seigniorage and accounting for same that has been proposed as a substitute for the method heretofore used, but which has not yet been formally authorized. In order that we may avoid difficulty with the General Accounting Office the accounts should be continued on the old basis until arrangements can be made for installing the proposed change, if and when authorized, as nearly simultaneously as possible at all the coinage mints, so that the accounts may not disclose conflicting procedure.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

April 9, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The following pertains to your accounts for the month of February.

Alloy charge of 52¢ on deposit No. 4431, has been changed from the Parting and Refining column on your bullion abstract sheet to the Alloy column, correction also being made on the schedule of collections, giving total P & R $1,617.96 and alloy $17.85.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S

RG104 E-235 Vol 486

April 16, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of April 15th.

You are hereby authorized to accept the proposal of the Allegheny Iron & Metal Company to purchase and remove from your Mint 2 furnaces and 2 small transformers; and also the proposal of R. E. Cliggett's Sons for the purchase and removal of two large transformers, the bids of these companies being the highest received and at the following rates:

<u>Allegheny Iron & Metal Company</u>	
2 Furnaces @ $122.00 each - - - - - - - - -	$244.00
2 Small Transformers @ $15.50 each - - -	31.00
<u>R. E. Cliggett's Sons</u>	
2 Large Transformers @ $88.00 each - - -	$176.00

It is understood that the Area Coordinator has advised you that no other Government institution can use this equipment.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

April 16, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Replying to your letter of April 15th, please be advised that Mr. William R. Dougherty may be kept on the roll until the close of business on May 31, 1931.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

RG104 E-235 Vol 486

April 17, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

It is requested that, in the future, statistical reports covering receipts of United States coin for recoinage (Form 474-A), deposits and purchases of gold and silver (Forms 61-A and B), and deposits of foreign bullion and coin (Form 637), be made for each half year, instead of quarterly as heretofore. Please make the first report on the half yearly basis for the period January to June, 1931.

As heretofore, the data reported on the above mentioned forms should be reconciled with the corresponding data carried by the accounts.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

F/w

April 17, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Act of February 28, 1929, provides for 22 gold medals to be awarded to Walter Reed and his associates for their work in the conquest of yellow fever. I am enclosing two copies of this Act, which provides for 22 medals, together with a copy of the Act of June 25, 1930, which makes a correction in one of the names, that of John H. Andrus.

The Secretary has approved the designs submitted by Mr. Thomas Hudson Jones, and Mr. Jones is expected to forward the models to you immediately. $5,000.00 has been appropriated to cover the cost of making the medals. Of this amount, $1,500.00 is to be paid to the sculptor for the designs; $200.00 is to cover the cost of making the dies, and it will be necessary to estimate, in addition, the cost of cases and possibly the cost of engraving.

The design calls for the engraving of individual names on each medal and space has been left for that purpose. If the engraving is to be done outside of the Mint, it will be necessary for you to obtain proposals covering the cost of the same. After paying the sculptor, deducting the cost of the dies, deducting the cost of the cases and, if necessary, deducting the cost of engraving, the balance of the $5,000.00 will be available to you for gold to be used in the manufacture of these medals. It will be obvious to you that the size of the medals cannot be determined until all other costs are provided for. It is the desire of the Secretary that as much prominence as possible be given the name of the individual on the respective medals.

Will it be possible for you to forward to the Bureau a sketch of the lettering you recommend for these names?

Respectfully,

H. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

April 20, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In reply to your letter of April 18th concerning advice from the General Accounting Office that future billings of electric service should be rendered in strict accord with the charges in the contract, it is noted that the schedule of amended rates filed does not carry evidence that the amended rates were authorized or approved by the Public Service Commission. Since such approval or authorization is contemplated by paragraph 5 in instructions and conditions contained in the proposal form (8624-B), it is presumed that the absence of such approval forms the basis of the General Accounting Office instruction in their letter of April 16th.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

April 22, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please forward one President Hoover medal and one medal of Secretary Mellon, together with your account for the same, to:

Commander John Stansbury Baylis,
Coast Guard Academy,
New London, Connecticut.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

April 22, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please send to the Bureau, without charge, six inches of the ribbon used for the gold life saving medal, and six inches of the ribbon used for the silver life saving medal.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

April 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward, for use in the Laboratory of this Bureau, 20 pounds of sheet lead, in 5 gram sheets.

Respectfully,

R. J. Grant.
Director of the Mint.
OR

RG104 E-235 Vol 486

April 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find carbon copy of letter of this date addressed to the General Accounting Office, relative to your electric contract for the current fiscal year.

Concerning the last paragraph of your letter of April 24th, quoting paragraph 25 of the Electric Company's rate E schedule, reference is made to previous correspondence concerning the electric contract, wherein the Bureau advised that the Electric Company's contract form should not constitute the agreement between parties, but that the Government's proposal form and letter of acceptance should constitute the contract, and that such acceptance be of the rates shown in the Electric Company's schedule attached to such proposal. This procedure gave the provisions of the Government's proposal form precedence over the conditions contained in the Electric Company's contract form; therefore the provisions of paragraph 5 of the Government's proposal form have precedence over the provisions of paragraph 25 in the Electric Company's rate E schedule. However, the General Accounting Office may accept the Public Service Commission's statement, forwarded as per the above mentioned carbon copy of letter, as controlling.

Respectfully,

R. H. Evans

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 486

April 28, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The portion of the appropriation "Salaries and Expenses, Mints and Assay Offices, 1932" (symbol 22510) allotted for your use during the coming fiscal year is $643,000.00 ($563,000.00 personnel and $80,000.00 other) apportioned by quarters as follows:

1st Quarter - - - - - - - - - -	$170,000.00
2nd " - - - - - - - - - -	160,000.00
3rd " - - - - - - - - - -	153,000.00
4th " - - - - - - - - - -	160,000.00

As heretofore these apportionments must not be exceeded, except in case of emergency; and the apportionments must be adhered to, as specified in Bureau's letter of June 1, 1929.

Respectfully,

M. M. O'Neill

Acting Director of the Mint.

F-S

RG104 E-235 Vol 486

April 28, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing certain of transportation orders issued today to Mr. Belote who has been authorized to visit Philadelphia and New York in connection with the numismatic collection.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

April 28, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your request of April 27th, you are authorized to purchase from each of the two lowest bidders not to exceed 30 tons of coal, for the purpose of making tests before placing your order for the fiscal year.

It is understood that the two low bidders, Estate of Frank F. Mathers and Donaghy & Sons, each quoted a price of $4.86 per ton of 2,000 pounds.

Respectfully,

M. D. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

April 28, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of April 25th, stating the estimate covering the cost of making dies, engraving, providing cases, labor and gold for the medals authorized under the Act of February 28, 1929.

The estimate of the expenditure of this fund is approved.

Respectfully,

Jno. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

April 29, 1931.

Mr. F. H. Chaffin,
Chief Clerk & Asst. Superintendent,
United States Mint,
Philadelphia, Pa.

Dear Mr. Chaffin:

The interpretation of the section of circular 55 as to what constitutes a mutilated coin has been brought to the surface again by your recent shipment here.

Will you read over the enclosed paragraph and let me know whether you think it would be worth while to recommend this revision of that paragraph of the regulations, and if, in your opinion, the wording of this paragraph would make it easier for the Mints and the banks to decide as to what is a mutilated coin.

If it isn't too much trouble, will you return this tomorrow, with any comments you think best to make.

Respectfully,

Dr. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

May 2, 1931.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the sum of $50,000.00, Salaries and Expenses, Mints and Assay Offices, 1931, to meet the expenses of your institution during the fiscal year 1931.

Respectfully,

R J Grant,
Director of the Mint.

OR

P F

RG104 E-235 Vol 486

May 7, 1931.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" U. S. Assay Office, New York.

Gentlemen:

Herewith please find contract forms covering certain services which it is anticipated will be required during the fiscal year beginning July 1, next. In addition to the services covered by the enclosed forms, new contracts should be entered into for all authorized continuing services for the fiscal year 1932, including such services as drayage, laundry, vault protection, etc.

As in past recent years, the proposals that are accepted will be supplemented by letters of acceptance in completion of the agreements or contracts. All proposals and letters of acceptance should be forwarded to the Bureau, in triplicate, for consideration and approval prior to your formal notification to the successful bidders.

All contracts should be assigned new contract numbers in the regular series, except telephone contracts. The General Accounting Office requires that in the case of telephone contracts the same contract numbers now in use shall be assigned year after year, as long as the same installation of the physical equipment continues as the major agreement factor; but where there is a major change in the installed equipment, a new contract number should be assigned. Please keep this in mind for future as well as for the fiscal year 1932.

The usual proposals for such supplies as it is considered may be economically purchased on an annual contract basis should also be procured and forwarded for the consideration of the Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

May 7, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of May 6th.

This letter will be authority for you to purchase a Monroe Portable desk adding-calculator, Series 3, Model KAA-203; capacity 10x10x20; full automatic; electrically operated, at a cost of $680.00. It is understood that this machine is listed under Item 18200 (h)(3)(ii) in the General Supply Committee Schedule of Supplies.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

May 8, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Assay report on deposit No. 5060 pertaining to your March accounts has the 14¢ bar charge on the "alloy" charge line and the 3¢ alloy charge on the "bar" charge line. Correction has been made in the Bureau and also on the bullion abstract sheet, changing the total alloy charge to $22.95 instead of $23.06 and the total bar charge to 60¢ instead of 49¢. Correction has also been noted on the schedule of collections.

Correction has also been indicated in this office of the item "Value of gold bars sold", in the cash account of the bullion account current, the amount of which was placed on the line above the one provided therefor.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S

RG104 E-235 Vol 486

May 11, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing excerpts from documents received from the National City Bank, together with the National City Bank letter relative to coinage for the Government of Honduras.

The State Department has not yet made request for this coinage and we cannot undertake any work on it until the formal request is received from the State Department. However, I believe there is sufficient data to enable you to make a quotation as to the cost of this coinage, the cost of preparing the dies, the amount of metal required in addition to that you now have on hand, and the approximate time required to execute the coinage, including the preparation of the dies.

This information is being requested merely in anticipation of the formal request from the State Department. With your reply, will you please return to the Bureau the letter of the National City Bank.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 11, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please advise the Bureau how soon we may expect to have the Presidential medals, ordered by Mr. Baker, ready for shipment. You will recall that two sets were ordered, together with two medals of Mr. Baker.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 11, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

You are authorized and requested to forward to the office of the Director of the Mint the eight samples comprising standard gold, silver, nickel and bronze alloys, prepared for freezing point and specific gravity tests by the Bureau of Standards.

Please carry the 13.887 fine ounces of gold, and 40.68 fine ounces of silver, contained in these alloys, as having been lent to the Laboratory, Bureau of the Mint.

Respectfully,

R. J. Grant,
Director of the Mint.

Q/w

RG104 E-235 Vol 486

May 11, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Budget Officer of the Treasury Department has called for appropriation estimates for the fiscal year that will begin one year from July 1, next, with the usual supporting data, to be submitted next month. Will you please proceed at once with the preparation of the data and forward same so as to reach the Bureau not later than June 1st. The estimates should be prepared along the lines explained in Bureau's letter of June 1, 1929, advising of the appropriation allotments and apportionments for the fiscal year 1930, and explaining the method of preparation of future estimates, with illustrated samples. However, there need not be given at the present time the detailed expenditures of the fiscal year now current, under the several salary-ranges and expense sub-heads. Such details are to be prepared immediately after the close of the current fiscal year and be promptly forwarded to the Bureau; please take steps to insure that this is not overlooked. Please note, however, that the details as to salary ranges and groups and expense sub-heads are to be provided at this time for the fiscal year 1932 and for the estimates for 1933, and that they should not be inconsistent with

RG104 E-235 Vol 486

the data which will be eventually supplied for the fiscal year now current; also note that material differences from year to year in amounts of items are to be explained. All details for the fiscal year beginning July 1st, next, should be completely stated at the present time, but for 1933 only anticipated differences from the data pertaining to 1932 need be given, with their explanations.

The salary ranges and groupings of positions, for 1932 and 1933, should conform with those appearing on the accompanying sheet of Field Service ranges (Sept. 11, 1930). If, for 1931, there were variations therefrom, such variations should be shown when report is made of the actual disbursements for the fiscal year 1931. The department's instructions are that no amounts for promotions for 1933 will be included at this time, and its policy for 1932 is that no promotions except those required by law will be made during the present economic situation. Your estimates should conform thereto.

It is noted that some of the salary ranges appearing on payrolls are not in conformity with the enclosed schedule; please amend the rolls in all such cases, and keep all records in conformity therewith.

Respectfully,

B. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

May 12, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing designs for the coins for Honduras, which should have accompanied my letter of May 11th.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 12, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone communication today requesting you to quote on the coinage cost of manufacturing one million two colones for the Government of Salvador, the fineness 900, weight 25 grams, the same size as our silver dollar.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 486

May 13, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In response to your request of May 11th, the letter of this Bureau, dated May 7th, authorizing you to purchase a Monroe Portable desk adding-calculator, Series 3, Model KAA-203; capacity 10x10x20; full automatic; electrically operated, at a cost of $680.00, is hereby amended to authorize you to purchase a Model KAS-203, at a cost of $488.75, instead of $680.00 as given in our letter of May 7th.

It is understood that this lower priced machine will answer your purpose as well as the other, and that the machine is listed under Item 18200 (h)(3)(jj) in the General Supply Committee Schedule of Supplies.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 15, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing a letter received from Mr. Belote, Curator of the National Museum in Washington, in which he recommends the purchase of coins for the Collection.

This letter will be authority for you to purchase both invoices of the coins listed in Mr. Belote's letter, it being understood that there is a sufficient balance in the $1,000 allotted to the Collection to permit these purchases to be made.

From Henry Chapman, coins valued at - $430.50
From Wayte Raymond, coins valued at - 352.50

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 16, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In reply to your letter of May 15th, the officer in charge of the preparation of the Byrd Antartic Medals advised the Bureau today that it will be satisfactory to have the ribbon moired as suggested by the manufacturer.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 18, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The State Department has informally advised this office that the Panama Government is mailing to you some coin for recoinage.

Will you please receive the same and hold intact for further instructions.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

May 18, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Secretary's office has requested that you forward to this Bureau a statement each month, as nearly as possible after the end of the month, showing the total amount of Mexican gold coin received at your institution, and the points from which this gold coin was shipped.

Please note that merely the totals are requested. The names of the depositors are not required, neither are individual amounts requested at this time.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

May 18, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing correspondence received by this Bureau from the State Department relative to coinage for the Panama Government.

Please advise the Bureau the cost of manufacturing 300,000 Balboas, or dollars, for the Government of Panama. The law provides that the Balboa shall weigh 26 grams and 73 centigrams, and have a diameter of 38 millimeters. The law provides further that the weight and measurements of the Balboa are the same as the silver dollar coins of the United States of America.

Also please advise the Bureau if you have on hand the dies for this denomination.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

May 20, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I have your letter of May 19th, enclosing a letter received from the National City Bank of New York.

Upon receipt of a copy of your former letter to the National City Bank, this Bureau decided that we might promise to undertake this coinage in July and defer vacations until August. I would suggest that in response to the letter of the National City Bank, addressed to you under date of May 18th, in regard to the conflicting arrangements, that you advise the Bank that if the dies are ready the coinage for the Government of Honduras can be undertaken in July, and that it will be possible to defer vacations until August, in order to accommodate the Government of Honduras in this respect.

Respectfully,

R. J. Grant,
Director of the Mint.

May 20, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will confirm telephone communication of today requesting you to hold the Panama coin, which is in transit to your institution, until further advised.

It is understood now that this coin is a fund to be held intact and, therefore, please see that this coin is not interfered with in any way until instructions are sent to you.

A bill of lading has reached the Bureau from the State Department, but it will be necessary for us to hold it for a day or two.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 21, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In accordance with the recommendation contained in your letter of May 20th, you are hereby authorized to accept the proposal, in the amount of $20,196.00, of Lees & Sanders, Ltd., to purchase 42 barrels of Melting and Refining Department sweeps, Nos. 1 to 42, weighing 14,220 pounds avoirdupois, containing 143.318 oz. fine gold and 154.89 oz. fine silver per ton of 2,000 lbs., f.o.b. Mint, Philadelphia.

It is understood that this is the highest bid of four received of eight solicited.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 22, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing original bill of lading covering a shipment of sixteen cases of Panamanian silver coins consigned to the United States Mint at Philadelphia.

It is understood that these cases have been received at your Mint.

Respectfully,

R. J. Grant,
Director of the Mint.
GR

RG104 E-235 Vol 486

May 22, 1931.

Mr. F. H. Chaffin,
United States Mint,
Philadelphia, Pa.

Dear Mr. Chaffin:

I am enclosing copy of an English translation of law 73 of 1930, supplementary and amendatory of law 62 of 1917, concerning Panamanian coinage.

Please note the description of the one Balboa piece in articles 1 and 2 on page 1 of the law of 1930, and on page 1 of decree no. 96 of 1931.

Will you please return these documents to the Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 23, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning the letter of the Chief of the Secret Service of Havana, together with the photograph of coins, sent with your letter of May 22d.

In confirmation of my telephone communication of this morning, I have to state that your letter, together with the coins, has been delivered to the Secret Service Division of the Treasury Department.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau has not as yet received the retirement record cards of the following named employees:

Henry J. Dougherty
William White
Joseph T. Manfredi
Waverley J. Northington

Your letter of March 12th stated that the cards of these employees were being held pending receipt of their records of employment in other Federal Offices. If the information desired by you has not been received to date, kindly advise and we will endeavor to assist you in obtaining the data you seek, as it is necessary that the retirement record cards be completed on or before June 15, 1931.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In connection with the retirement record card of Mr. John J. May, it is noted that this employee entered the service of the Post Office Department in Philadelphia as a Substitute Clerk on March 22, 1917, and resigned on February 2, 1918, after completing a total of 1236 substitute hours.

If Mr. May, during the period indicated, was on call at all times and had no definite furloughs, he will be given service credit for the period from March 22, 1917, to February 2, 1918, instead of for the actual 1236 hours worked. Will you kindly, therefore, advise the Bureau in regard to this question and, if possible, furnish us with a copy of the abstract of the official record of Mr. May's service with the Post Office.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

May 26, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Supplementing my letter of even date, I am enclosing the retirement record card of Edward J. Lacey and have to request that you correct this card in accordance with the instructions given in regard to the cards of John J. Murray and Louis H. Frizzle.

In this connection, the refund record card prepared in your office covering a refund made to this employee has been returned to the Bureau by the Civil Service Commission with the advice that they have no record of this refund. Will you kindly, therefore, review your records and, if possible, give the date and amount of the refund in order that we may handle the matter further with the Civil Service Commission.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

May 26, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning the retirement record cards of John J. Murray and Louis H. Frizzle, together with a sample photostat copy of form 2806, and wish to call your attention to the manner in which the Civil Service Commission has requested that deposits for service credit and refunds be shown on these cards.

The total amount of the deposit, including the interest, is to be shown by an entry similar to the one on the sample card, and the years during which no deductions were actually made from the employees' salaries are to be left blank. It appears from your cards that an amount of $62.71 has been shown on each card in the fiscal year deductions for 1924, 1925 and 1926. The amount of the deposit should not be included in the total deductions credited to the employee in this manner, but, in accordance with the sample, should be shown by a separate entry.

Please also show the refund on the cards as they are on the sample.

I regret that when the cards were prepared in your office, samples were not available. It is requested that the corrected cards be returned to the Bureau by return mail, together with the sample card.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

May 28, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of May 27th, relative to your coal contract, it is the opinion of this Bureau that the General Accounting Office would not be concerned with the division of this contract, and there would be no objection to having two separate contracts for coal.

It might, however, appeal to you to consider whether or not this division of the contract would cause you any inconvenience.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

May 26, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

There is forwarded you today under separate cover by insured parcel post-

22.725 ounces standard gold scrap.
2.000 " " " "
contained in 1.80 ounces cornets
24.725 Oz. value $460.00

33.90 ounce silver chloride bar.

After deducting 10.851 ounces of silver (subsidiary value $15.00) please return the balance of 23.049 ounces of silver in shot form for inquartation.

The following accounts should be credited to San Francisco, Denver and Philadelphia respectively, being the values of special assay coins forwarded to this Bureau up to and including April 30, 1931.

	San Francisco	Denver	Philadelphia
Gold	$300.00	$160.00	--------
Subsidiary	10.50	-----	$4.50

Please notify the Mints at San Francisco and Denver when these entries have been completed.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Q.

RG104 E-235 Vol 486

June 1, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward to Honorable Walter E. Hope, 15 Broad Street, New York, one each of the Presidential medals, numbering thirty, one medal of Secretary Hamilton and one medal of Mr. Mellon.

Kindly forward these medals by express, collect, and send bill to Mr. Hope.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 2, 1931.

Mr. T. J. Quirk,
Bureau of the Mint,
Washington, D. C.

Sir:

The Annual Settlement of the United States Mint at San Francisco is to begin on June 16, 1931. You have been designated to act as Chairman of the Committee.

The basis of the settlement will be a statement on Form 976, to be furnished by the Superintendent, certified as to its correctness by the Bookkeeper, of the balances of gold and silver bullion, coin and other moneys on hand per the books of account, as of the close of business June 30, 1931, and before making entry therein of the gains and losses. Gains or losses will be determined by the relation of this statement to the inventory of bullion and moneys found by the Committee to be actually present.

As early as practicable in the settlement you should make arrangements with the Superintendent regarding date for closing deposit receipts for the settlement period and discontinue payments for deposits, in order to permit definite determination, as of close of settlement, between bullion forming part of the balance as shown by the Bookkeeper's records, and that on memorandum for subsequent entry by the Bookkeeper.

All the bullion will be weighed and computed and all the coin and other moneys on hand will be weighed or counted by you to ascertain if the amounts called for by the books are on hand. In verifying coin, it should not be necessary to open every bag and count its contents; a test bag taken from time to time and counted, in connection with weighing each bag for agreement with the weight shown on its tag, if such weight reasonably approximates the legal weight of its stated contents, should give satisfactory results. Paper currency should be counted piece by piece. It will not be necessary to open vaults containing coin or bullion now under joint seal of the Superintendent and the Representative of this Bureau. You will accept as correct the values shown by the certificates attached to such joint-sealed vaults, if careful examination shows that the seals in question, with their wrappings, have not been disturbed. If the Superintendent desires that any coin or bullion verified by the Settlement Committee be placed under joint seal, you will represent this Office in such action.

RG104 E-235 Vol 486

In weighing the bullion delivered in settlement you will carefully note the character and quality of the same; wherever necessary, you will take samples for check assay, but it should be noted that chip and drill samples of brittle bullion, so-called "white gold" or bullion over 50 in base metals are liable to give assays differing from the reported finenesses.

Minor coinage metal wastages, as certified to you by the Superintendent from his operative records and other authoritative data, if any, will be accepted and incorporated by you in your report. If visual inspection of the minor metal stocks on hand, considered in connection with the quantities thereof called for by the records, in your opinion warrants physical verification of same, your recommendation to that effect, with the reasons therefor, may be incorporated in your report.

This office is requesting the Treasurer of the United States to mail to you depository statements for each of the Superintendents' checking accounts, showing balances therein, to the latest practicable date that will permit their reaching you not later than June 29th.

You are directed to make inquiry into the possible sources of gain and loss of bullion in the different divisions of the institution, from the amount charged thereto per the Bookkeeper's and other records: stating, so far as practicable, the results of mass melting, the quantity of silver not paid for in gold deposits containing less than 8 thousandths of silver, and the results from all other sources of gain and loss that may come to your notice. Please reconcile these figures, giving estimates where necessary, with the net gains and losses for the year, and indicate whether such differences reasonably reflect normal expectations for the quantity of metal operated upon.

As required during the course of the settlement, you will obtain from the Officers concerned schedules of the material in their possession, for use in checking material as delivered and for filing with your report. The detail sheets should bear the Assayer's "OK" as to fineness, and should be so labeled, arranged and recapitulated as to permit ready identification, by reference to the supporting sheets, of items in your report.

Before closing the settlement, you will obtain from each Officer a certificate of delivery of material on Form 986. You will also obtain from each Officer in possession of coin, or gold or silver bullion, not charged to him in the accounts, statement as to source, quantity on hand (which will be verified), and purpose of holding the same.

The Committee's report will consist, principally, of Forms 1068, 1068A and 1068B, or typed sheets which may omit unused items but must

RG104 E-235 Vol 486

in all other respects conform thereto, showing amounts on hand, wastages, etc., figures being filled therein from the Committee's working data. These forms (printed) will be supplied to each institution. They should be completely prepared, signed, and forwarded to the Director of the Mint in duplicate, one copy of which the Bureau will forward with the account current for the corresponding period, to meet the requirements of the General Accounting Office. While these forms pertain essentially to the Committee's report, space is provided for the Superintendent of the institution to evidence his agreement therewith. If for any reason the Superintendent disagrees with the Committee's findings, in lieu of signing the form with which he is in disagreement his explanation of such disagreement will be forwarded by him to the Bureau, in duplicate. The Committee's report should also include additional pertinent data, such as amounts placed under joint seal, result of inquiry into sources of gain and loss, with reasons, so far as obtainable, for any apparently excessive loss, and other matters of consequence coming to the attention of the Committee.

You will accept and forward with your report a certified inventory of the stores and other property under the control of the Superintendent; this inventory will not be completely checked, but a general survey of the materials will be made.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 2, 1931.

Mr. H. D. Coleman,
United States Mint,
Philadelphia, Pa.

Sir:

The Annual Settlement of the United States Assay Office at New York is to begin on Tuesday, June 16, 1931. You have been designated to act as Chairman of the Committee.

The basis of the settlement will be a statement on Form 976, to be furnished by the Superintendent, certified as to its correctness by the Bookkeeper, of the balances of gold and silver bullion, coin, and other moneys on hand per the books of account, as of the close of business June 30, 1931, and before making entry therein of the gains and losses. Gains or losses will be determined by the relation of this statement to the inventory of bullion and moneys found by the Committee to be actually present.

As early as practicable in the settlement you should make arrangements with the Superintendent regarding date for closing deposit receipts for the settlement period and discontinue payment for deposits, in order to permit definite determination, as of close of settlement, between bullion forming part of the balance as shown by the Bookkeeper's records, and that on memorandum for subsequent entry by the Bookkeeper.

All the bullion will be weighed and computed and all the coin and other moneys on hand will be weighed or counted by you to ascertain if the amounts called for by the books are on hand. In verifying coin, it should not be necessary to open every bag and count its contents; a test bag taken from time to time and counted, in connection with weighing each bag for agreement with the weight shown on its tag, if such weight reasonably approximates the legal weight of its stated contents, should give satisfactory results. Paper currency should be counted piece by piece. It will not be necessary to open the vaults containing coin or bullion now under joint seal of the Superintendent and a Representative of this Bureau. You will accept as correct the values shown by the certificates attached to such joint-sealed vaults, if careful examination shows that the seals in question, with their wrappings, have not been disturbed. If the Superintendent desires that any coin or bullion verified by the Settlement Committee be placed under joint seal you will represent this Office in such action.

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In weighing the bullion delivered in settlement you will carefully note the character and quality of the same; wherever necessary you will take samples for check assay, but it should be noted that chip and drill samples of brittle bullion, so-called "white gold" or bullion over 50 in base metals are liable to give assays differing from the reported finenesses.

This Office is requesting the Treasurer of the United States to mail to you depository statements for each of the Superintendents' checking accounts, showing balances therein, to the latest practicable date that will permit their reaching you not later than June 29th.

You are directed to make inquiry into the possible sources of gain and loss of bullion in the different divisions of the institution, from the amount charged thereto per the Bookkeeper's and other records; stating, so far as practicable, the results of mass melting; the quantity of silver not paid for in gold deposits containing less than 8 thousandths of silver, and the results from all other sources of gain and loss that may come to your notice. Please reconcile these figures, giving estimates where necessary, with the net gains and losses for the year, and indicate whether such differences reasonably reflect normal expectations for the quantity of metal operated upon.

As required during the course of the settlement you will obtain from the Officers concerned schedules of the material in their possession, for use in checking material as delivered and for filing with your report. The detail sheets should bear the Assayer's "OK" as to fineness, and should be so labeled, arranged and recapitulated as to permit ready identification, by reference to the supporting sheets, of items in your report.

Before closing the settlement, you will obtain from each Officer a certificate of delivery of material on Form 986. You will also obtain from each Officer in possession of coin, or gold or silver bullion, not charged to him in the accounts, statement as to source, quantity on hand (which will be verified), and purpose of holding same.

The Committee's report will consist, principally, of Forms 1068, 1068A and 1068B, or typed sheets which may omit unused items but must in all other respects conform thereto, showing amounts on hand, wastages, etc., figures being filled therein from the Committee's working data. These forms (printed) will be supplied to each institution. They shouldbe completely prepared, signed, and forwarded to the Director of the Mint in duplicate, one copy of which the Bureau will forward with the account current for the corresponding period, to meet the requirements of the General Accounting Office. While these forms pertain essentially to the Committee's report, space is provided for the Superintendent of the institution to evidence his agreement therewith. If for any

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reason the Superintendent disagrees with the Committee's findings, in lieu of signing the form with which he is in disagreement his explanation of such disagreement will be forwarded by him to the Bureau, in duplicate. The Committee's report should also include additional pertinent data, such as amounts placed under joint seal, result of inquiry into sources of gain and loss, with reasons, so far as obtainable, for any apparently excessive loss, and other matters of consequence coming to the attention of the Committee.

You will accept and forward with your report a certified inventory of the stores and other property under the control of the Superintendent; this inventory will not be completely checked, but a general survey of the materials will be made.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 2, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Upon receipt of this letter, will you please consult Mr. Sinnock and telephone to the Bureau the addresses of the following named sculptors. We are unable to find them in the New York City directory or telephone directory, and do not wish to consult any agency in Washington.

John Flanagan - - - - - - - -	New York
Paul Manship - - - - - - - -	" "
Hermon MacNeil - - - - - - -	" "
Leo Friedlander - - - - - - -	" "
Mahroni Young - - - - - - - -	" "
Adolph A. Weinman - - - - - -	" "
Richard Recchia - - - - - - -	Boston
Julio Kilenzi - - - - - - - -	New York

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 3, 1931.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1931.

Salaries and Expenses $53,000.00

Respectfully,

R J Grant,
Director of the Mint.

P F

RG104 E-235 Vol 486

June 3, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of June 2d.

This letter will be authority for you to accept the proposal of the Sherman Engineering Company to furnish your Mint with one Compressor, for gas boosting service, at a cost of $394.00, less 2% 10 days, it being understood that this is the lower of two bids received of three solicited.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 3, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of June 2d.

This letter will be authority for you to accept the proposal of the Liberty Manufacturing Company to supply your Mint with one 4" heavy-duty boiler tube cleaner, with spare parts for motor and cutting head, at a price of $110.00, it being understood that this is the lower of two bids received of three solicited.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 8, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This Bureau is in receipt of a letter from the War Department, advising that the proper initial for Mr. Hanberry, one of those to receive the "Conquest of Yellow Fever Medal," is James L. Hanberry.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

RG104 E-235 Vol 486

June 10, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of June 9th.

This letter will be authority for you to purchase from the Hummel Engineering Company two 500-pound electric hoists, for use in your melting room, at a cost of $195.00 each, less 2% 10 days, it being understood that this is the lowest of four bids received.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 11, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of June 10th.

This letter will be authority for you to purchase from M. J. Whittall Associates, Ltd., Worcester, Mass., under item #9800, General Supply Committee contract, one rug 17'3" x 21' (27 inch carpet at $5.25 per carpet yard and 22-1/2 inch border at $5.10 per linear yard, total $309.79) and one rug 13'5" x 17' (27 inch carpet at $5.25 per carpet yard and 13-1/2 inch border at $2.90 per linear yard, total $185.08), prices f.o.b. Worcester, Mass.

Respectfully,

M. W. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 11, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Please forward for attaching to the March payroll, which accompanies your April accounts, a statement showing dates and hours of absence for which payment was not made.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 486

June 11, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Printed forms #1068, 1068A, and 1068B, "Inventory of Cash Assets", have been received from the printing office and a supply of same should reach you shortly.

When form 1068B is to be used will you please bring to the attention of the settlement committees, from year to year, a request to add the following:

> "The value of issued but unpaid bullion fund checks, as per the depositary statement with this report, has been verified by the committee by checking the details thereof with the institution's records".

This is the only item pertaining to the bullion fund depositary account that is of concern in the settlement, which is the reason a column was not provided for this account in the tabulation at top of the form.

Respectfully,

M M O'Reilly

F-S

Acting Director of the Mint.

June 13, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am returning the samples of ribbon contained in your letter of June 12th.

A representative of the Bureau of Navigation, Navy Department, has wiredto the manufacturer advising him that the plain gros-grain ribbon is the one selected. A small piece of this ribbon has been retained by the Navy Department.

No report has as yet been received by the Bureau as to the sample strikes of this medal in bronze. As soon as the same is received, it will be forwarded to you.

Respectfully,

R. J. Grant,
Director of the Mint.

OK

June 13, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is in receipt of your letter of June 12th requesting a supply of two different cards to be prepared at the Government Printing Office. When new forms are to be provided it is necessary for the Bureau to justify to the Secretary's office the necessity therefor rather than to merely request the forms. In order to justify the expense it is necessary for the Bureau to be informed concerning the purpose that the forms are to serve. It is therefore requested that you forward to the Bureau an additional sample of each of the card forms, carrying sample entries thereon, with your letter of explanation as to the purposes to be served. For adequate identification, forms are required to have titles as well as numbers. In this connection refference is made to paragraph 2 on page 19 of Mint Regulations.

The white card forwarded with your letter of June 12th contains vertical rulings, part in red and part in black. Please advise whether such colors are desired; if not, whether all blue or all red will be satisfactory.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

June 16, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Department is in receipt of a report from the State Department to the effect that the terms for executing the coins for the Government of Honduras have been accepted, including the conditions specified by you that the lettering on the coins be uniform. Will you please proceed as soon as possible with the preparation of sketches of the designs that the same may be submitted, through the State Department, to the representative of the Government of Honduras for approval.

The Department of State has expressed the desire of the Honduras Government to have this coinage executed as soon as possible. For your information, I am enclosing a copy of a letter addressed under date of June 15th to the State Department.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 17, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to the formal authority sent to you for the execution of coinage for the Honduran Government, this letter will be authority for you to accept the silver you now have on hand which you have received from the National City Bank, understood to be the proceeds of silver coin melted by you, and to notify the National City Bank that you have accepted this silver from them for the coinage for Honduras.

Will you also notify the National City Bank of the amount of silver required in addition to that you now hold, in order that the National City Bank may procure the required quantity of silver to produce the coinage requested.

This Bureau is today notifying the National City Bank that they will be informed by you as to the quantity of silver they should purchase and forward to you in addition to that you have on hand for completion of the Honduran coinage.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 18, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau has been advised by the officer in charge of the Marine Corps Good Conduct Medals that they would prefer to have the medals packed in individual boxes.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 18, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

This letter will amend my letter of June 11th, authorizing you to purchase from M. J. Whittal Associates, Ltd., Worcester, Mass., under item #9800, General Supply Committee contract, one rug 17'3" x 21' (27 inch carpet at $5.25 per carpet yard and 22-1/2 inch border at $5.10 per linear yard, total $309.79) and one rug 13'5" x 17' (27 inch carpet at $5.25 per carpet yard and 13-1/2 inch border at $2.90 per linear yard, total $185.08), prices f.o.b. Worcester, Mass.

It is now understood that these totals were estimated by M. J. Whittal Associates, Ltd., and that after authorization was received they advised you that these estimates were in error, and that the smaller rug would require 25 yds. body and 20-1/2 yds. of border, a total of $190.70, and the larger rug 35-3/4 yds. body and 25-3/4 yds. border, total $319.02, both prices f.o.b. Worcester, total $509.72 for both rugs.

This letter may be regarded by you as an amendment to my letter of June 11th, authorizing you to expend the sums of $190.70 and $319.02, respectively, for two rugs, instead of $185.08 and $309.79, as stated in your letter of June 10th.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 19, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Superintendent of the Mint at Denver has this day been authorized to forward to your Mint a number of small scale parts for chromium plating, and I shall appreciate your cooperation in having this work done for the Superintendent at Denver as soon as possible.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 19, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Your attention is invited to the importance of the enclosed circular. The Civil Service Commission and the Office of the Secretary will hold us strictly responsible for the careful execution of the order in regard to finger-printing new appointees. Much delay and embarrassment will be saved by paying particular attention to the new regulation.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 20, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith returned please find duplicate and triplicate of (approved) contracts forwarded with your letter of June 18, 1931, with the exception of the tentative contract for water service.

The papers pertaining to the tentative contract for water service are returned herewith for further consideration of the letter of acceptance. The last sentence of the letter of acceptance appears to be in conflict with the provisions of the proposal, the latter calling for the issue of bills yearly and the former calling for bills to be rendered semi-annually. It is recalled that last year bills were rendered on the basis of excess water consumed during each separate half year instead of annually, as provided for by the terms of the contract. Apparently the letter of acceptance would be in sufficient detail if the last sentence were omitted; if a provision concerning the subject of payment is included in the letter of acceptance it should be so worded as to clearly indicate that the excess water consumed over the amount covered in the lump-payment will be determined on an annual and not on a semi-annual basis.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

June 20, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Under date of June 15th, the Chinese Legation at Washington made application to the State Department for the preparation of additional dies to be made at your Mint.

They desire the manufacture of the master dies with hubs for two denominations of nickel coins, and ten pairs of working dies in accordance with designs to be furnished by Mr. Clifford Hewitt, Technical Mint Expert of the National Government Central Mint of China.

The State Department has been advised, through this Department, that the dies would be made at your Mint as early as practicable, and this letter will be authority for you to proceed with the work.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

June 22, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please prepare a reply and send it directly to Mr. Wadsworth, relative to die steel referred to in his letter.

I am enclosing a copy of a letter addressed by the Bureau to Mr. Wadsworth under this date.

Respectfully,

R. J. Grant,
Director of the Mint.

JR

RG104 E-235 Vol 486

June 22, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am forwarding, under separate cover, a spectacle frame received at the Bureau, together with a copy of a letter addressed to the sender, which is self-explanatory.

Let me talk with you about this in the morning.

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

June 23, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:-

This letter will be authority for you to proceed as soon as practicable with the coinage of the 200,000 Balboa pieces for the Government of Panama. It is understood that the model of the design to be used for this coin will be delivered to you within a few days. The Panamanian Legation has been advised that the charge for preparing the master die for this coin will be $200.

This letter further will confirm verbal authority of today to purchase on account of the Panamanian Government the necessary amount of silver required to execute this coinage. It is understood that the silver is to be purchasedon competitive bids.

This Bureau has been advised by the Panamanian Legation that the 16,000 old Panamanian coins now on hand at the Mint are to be used by you in the manufacture of one-fourth and one-tenth Balboa pieces, 10,000 of the one-tenth Balboa and 6,000 of the one-fourth Balboa. The Panamanian Legation has been advised that a melting charge of $1.00 per thousand ounces will be imposed for melting these coins to determine the exact silver content. It is understood that the Panamanian Government desires you to purchase the required amount of additional silver necessary to complete this coinage in addition to the amount of silver which the old coins will produce. The Legation has also been advised that the charges for this coinage will be at the same rates as those imposed for similar coinage in 1930, namely, $4.50 for the one-fourth Balboa, and $3.00 for the one-tenth Balboa, per thousand. It is understood that you have the master dies for the subsidiary coinage on hand and that the cost of working dies for this subsidiary coinage is included in the coinage charges.

Respectfully,

J. H. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find duplicate and triplicate of approved contract No. T2m-192 for supplying your institution with water during the fiscal year 1932.

Respectfully,

M. A. O'Reilly

Acting Director of the Mint.

P-S
Encls.

June 23, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please forward to the Bureau a statement covering May Mexican deposits in the form in which you reported the March and April receipts. This will be an amendment to your letter of June 1st, covering the May deposits.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

June 23, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau is today forwarding copies of the Government Travel Regulations which go into effect on July 1, 1931.

Will you kindly call the attention of the members of the Settlement Committee now at your institution to these Regulations.

Respectfully,

M. O'Rourke

Acting Director of the Mint.

RG104 E-235 Vol 486

June 24, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of June 23d.

This letter will be authority for you to purchase from M. Segal & Sons approximately 2,000 yards of khaki twill, 28" wide, at the rate of $0.109 per yard, it being understood that this is the lowest of four bids received of five asked.

It is further understood that the Department of Justice has advised you that the Federal Penitentiary in Atlanta is not in position to furnish this material.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 24, 1951.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Referring to the spectacle frame sent to you to be tested, the following is the address of the person who sent it to the Bureau:

Dr. S. M. Strain,
Suite 11, Frances Bldg.,
Brookfield, Missouri.

Respectfully,

Dr H O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

As soon as practicable after the close of this fiscal year, please forward to the Bureau the usual data for use in preparing the annual report of the Director of the Mint.

If there were any unusual or outstanding features of the year, detailed description thereof is desired.

Respectfully,

Acting Director of the Mint.

F-S

RG104 E-235 Vol 486

June 25, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

I am enclosing an order received today from the Navy Department for certain medals. Please expedite as much as possible.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 26, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

The Bureau has today advised Senor Dr. Don Harmodio Arias, Envoy Extraordinary and Minister Plenipotentiary, Legation of Panama, Washington, that, as soon as the silver purchased by you on account of the Panamanian Government is delivered at the Mint, he will be notified, and that you have been requested to ask the Chase National Bank to forward its account for the silver to the Minister.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 26, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you kindly forward to the Bureau a sample of the form which you are using for the purpose of keeping a record of the monthly retirement deductions made from the salary of each employee of your institution.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

June 27, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In reply to your letter of yesterday relative to broken water-cooler bottle, it is presumed from the data given by you that the Government took title to the property at point of shipment, since the shipment was made on the Government bill of lading. If such is the case, the vendor's bill should be paid in full and collection for the broken bottle will be made from the carrier.

Respectfully,

R. J. Grant,
Director of the Mint.

E-S

RG104 E-235 Vol 486

June 27, 1931.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" U. S. Assay Office, New York.
Assayer in Charge, United States Mint, New Orleans.
" " " " " " Carson City.
" " " U. S. Assay Office, Boise.
" " " U. S. " " Helena.
" " " U. S. " " Salt Lake City.
" " " U. S. " " Seattle.

Gentlemen:

Please be advised that the Treasury Department has entered into a new contract of insurance on shipments of bullion, coin, etc., during the fiscal year beginning July 1, 1931. The brokers to whom shipments to be reported are Johnson & Higgins, 67 Wall Street, New York, N. Y., and the rate of insurance on general shipments is $0.021875.

Please be governed by the above in reporting shipments after the end of the current month to Johnson & Higgins instead of reporting them to Delancy, Kipp & Swan, Inc.

Respectfully,

N. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 486

June 29, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Will you please advise the Bureau, if possible, the diameter and thickness of the current Nicaraguan coins.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

RG104 E-235 Vol 486

June 30, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Canceled postage stamps covering parcel post charges, 10¢, on voucher No. 774 of your May accounts, E. A. Ballou & Co., Inc., should be forwarded, if available, to accompany and support the voucher.

Respectfully,

R. J. Grant,
Director of the Mint.

P-T-S

RG104 E-235 Vol 486

June 30, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find duplicate and triplicate of contracts Nos. 199 and 200 for supplying your institution with coal during the coming fiscal year.

Also enclosed herewith for your files the proposals upon which the contracts are based.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

July 1, 1931.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $75,000.00

Respectfully,

R J Grant,
Director of the Mint.

OR

P F

RG104 E-235 Vol 486

July 3, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to your letter of June 22nd., asking about an order received by you from Bailey, Banks & Biddle Company for Navy medals, the following reply was received this morning from the Navy Department:

> "Replying to your letter of 25 June, 1931, you are advised that it is not the present policy of this Department to authorize commercial concerns to buy any of the Navy decorations."

Respectfully,

R. J. Grant,
Director of the Mint.

OR

RG104 E-235 Vol 486

July 3, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Enclosed herewith please find duplicate of Mathers-Lamm Paper Company's bill forwarded with your letter of July 2nd.

The conditions pertaining to shipment of this order for safety matches are analogous to those contained in paragraph 6 of special instructions on page 13 of the General Schedule of Supplies for 1931 - quoting - "The entire transportation costs on shipments of less than 100 pounds will be assumed by the ordering office to all other destinations."

In ordering supplies to be transported from a distance at Government expense it is, of course, always the duty of the ordering office to determine in advance the most economical means of transportation and to give instructions to the shipper accordingly. This is for your future guidance.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 486

July 6, 1931.

Mr. F. H. Chaffin,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find, for amendment and return, the originals of forms 1068A and 1068B pertaining to the annual settlement of the Denver Mint as of June 30, 1931. As indicated in pencil, the balances belonging to the United States, of minor coinage metals, were incorrectly stated, and gold content of sweeps from the Deposits Division is one ounce more than indicated. In support of the latter item the bookkeeper's statement is also enclosed. The amount shown on bookkeeper's statement is also supported by the Assayer's report.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

July 6, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith enclosed please find duplicate and triplicate of approved contract No. T2m-198 for removing ashes and rubbish from the premises of your institution during the fiscal year 1932.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 486

July 9, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to the budget data of your institution forwarded to the Bureau under date of July 3rd, and particularly to the personnel data appearing in column 3.

The position held by the assistant superintendent of the Melting and Refining Department is indicated as having been filled during the entire year, at the rate of $2,075 per annum. The position was actually vacant from November 16 to January 1, which would give for column 3, incumbency of 9/10 of a year instead of for the full year, and the rate of compensation as some $2,300 instead of $2,075, which latter is less than the rate paid either of the incumbents.

Under salary range averaging $2,300 the item of junior assayer is indicated as having been obligated for 1.6 persons at the average rate of $2,169. Presumably this item covers the positions held by Messrs. Shook and Rodgers, the former for 5/10 of a year and the latter for a full year, giving 1.5 instead of 1.6, and a compensation rate somewhat over $2,300 instead of $2,169, the latter rate being less than was paid for either position during any portion of the year.

It is requested that the personnel data appearing in column 3 be completely reviewed and that the Bureau be advised as to all amendments required to bring such data into conformity with the facts.

Respectfully,

W. W. O'Reilly,

Acting Director of the Mint.

T-S

RG104 E-235 Vol 486

July 15, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing sketches of the designs for the coin of Honduras.

The sketches have the approval of the representative of the Government of Honduras. The Minister has been advised, through the State Department, that as soon as the dies are completed you will be requested to forward a lead strike for the final approval before the coinage is executed.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

July 16, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Sir:

Referring to the monthly report you make of Mexican gold coin received at your institution, it is now desired that you render this information in the following form commencing with the month of July:

Shipped From	Pesos	Value in U.S. Coin prior to Deduction of Charges

In the first column should be shown the point of entry of this gold coin into the United States, and the second column should indicate the number of pesos. It is not necessary to furnish any information concerning the receipt of Mexican gold bullion at your institution.

The purpose of this inquiry is to permit the Secretary's office to compare reports received from the Customs Service districts, covering the different points of entry, with the amounts received by our institutions.

Please regard this information as confidential.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

July 21, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Sir:

I am forwarding with this letter, for appropriate action, order received today from the Navy Department.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

July 23, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Sir:

Will you please advise the Bureau if Mr. Wayte Raymond has presented his account for the coins purchased for the Museum by Mr. Belote.

Respectfully,

M. M. O'Reelly

Acting Director of the Mint.

RG104 E-235 Vol 486

July 24, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Sir:

Please cause the enclosed medal to be refinished and returned to the Bureau.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

July 27, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Sir:

I am enclosing a copy of a letter, dated July 24th, addressed to this Bureau by the Associate Director of the George Washington Bicentennial Commission, in regard to a proposed medal for the Commission.

The Commission has been requested to instruct the sculptress to forward the models of the medal to your Mint. Upon receipt of these models, will you please advise this Bureau whether or not they are in a satisfactory condition for you to proceed later with the preparation of the master dies. Upon receipt of word from you at this Bureau that the models are in satisfactory condition, the United States George Washington Bicentennial Commission will be notified.

Please do not operate, in any way, upon these models until the Bureau has been instructed by the Bicentennial Commission as to the size of the medal desired, the metal or metals from which the medals are to be made, and the number desired. As soon as this information is obtained by this Bureau, you will be requested to submit an estimate of the cost of preparing the medals. It is understood that a charge of $200 will be imposed for preparing the dies for the medals.

Respectfully,

H. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

July 28, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Sir:

The attached military service record cards of Messrs. Wm. A. L. Shropshire and George Penn, employed in your institution, were returned to this Bureau, by the War Department, with the advice that further information must be furnished to enable that Department to verify the records.

Will you please ascertain if these men cannot furnish such other information, concerning their military service, as will enable the War Department to check the cards. It would probably be sufficient if they could say where they were stationed or the division in which they served.

Please expedite the return of these cards as much as possible.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

July 30, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Sir:

Receipt is acknowledged of your letter of July 29th, relative to certain medals desired for the permanent exhibit of the U.S. Coast Guard Academy at New London, Conn.

I am enclosing a letter received today from Rear Admiral Billard, U.S. Coast Guard, requesting us to prepare and deliver the bronze replicas of the three Overland Relief Expedition medals (Jarvis, Bertholf and Call). You will notice from the letter that payment for the medals will be made from the appropriation, "Contingent Expenses, Coast Guard, 1932". Your letter of July 29th indicates that Captain Newman, Acting Superintendent, U. S. Coast Guard Academy, has received permission from the Bureau of Navigation, Navy Department, to purchase two replicas of the Sampson medal and two replicas of the Navy Red Cross from the Mint. It would appear that there is no reason why these medals should not be delivered to Captain Newman, with some understanding on your part as to payment for the same.

The Bureau will take up with the Coast Guard the matter of obtaining a copy of the Cardenas medal and will advise you as soon as possible.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

July 31, 1931.

Superintendent, United States Mint, Philadelphia.
" " " " San Francisco.
" " " " Denver.
" U. S. Assay Office, New York.
Assayer in Charge, U. S. Assay Office, Seattle.

Gentlemen:

The following digests of Comptroller General's decisions are supplied for your information and guidance:

June 25, 1931.

Advertising - Specifications. An advertisement of specifications is improper for common-place articles, such as wheelbarrows, mops, paper clips, etc., which specifies a particular make or brand with the phrase "or equal".

June 26, 1931.

Advertising - Bids - Alleged Mistakes. Bids may not be withdrawn or disregarded on a mere allegation of error unsupported by facts showing wherein and how such alleged mistakes arose.

Respectfully,

M. M.

Acting Director of the Mint.

T-s

RG104 E-235 Vol 486

July 31, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

In conformity with your request of yesterday the Bureau has requested and has been advised by telephone from the Division of Bookkeeping and Warrants that the necessary correction of appropriation symbol number from 21510 to 22510 has been made on C/D No. 29 of July 25th.

Respectfully,

N M O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 486

August 1, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Referring to our letter of July 27th relative to the authority given the U.S. George Washington Bicentennial Commission to have its official medal made at the Mint in Philadelphia:

Please advise the Bureau as soon as possible after Mrs. Fraser's model has been received, and whether or not it is in satisfactory condition to the engraver. We are asking for this information for the reason that it is understood the Bicentennial Commission desires to make payment to Mrs. Fraser for her model as soon as you state that the model submitted by her is satisfactory.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 1, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

For your information and guidance there are quoted below extracts from a letter dated July 31, 1931, received from the General Accounting Office relative to purchase by one of the Mint Service offices, in the open market, of parts for a pyrometer, with indication that the articles were purchased under verbal agreement, being patented and not on sale by dealers.

"Purchases from the only source of supply, precluding a strict compliance with the provisions of Section 3709 Revised Statutes, are subject to all requirements of formal or informal contracts, unless an exigency existed.

"The voucher will be passed in this instance, but it is requested that disbursing and other officers of the Mint be instructed to see that purchases from the only source of supply, unless made under exigency, be supported by papers evidencing the contract (Proposal and acceptance or otherwise)".

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

T-S

RG104 E-235 Vol 486

August 3, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

I am forwarding with this letter, for appropriate action, order received today from the Navy Department.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 486

August 3, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Penna.

Sir:

Please advise the Bureau if you have, at this time, any unfinished orders for coin bags for the Treasurer's Office and, if so, how many bags are still due.

Respectfully,

R. J. Grant,
Director of the Mint.

August 4, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

Receipt is acknowledged of your letter of July 31st, requesting authority for a year's subscription to "Chemical and Metallurgical Engineering" for the current fiscal year.

There is no advance authority required for this subscription, and you are therefore authorized to place your order with the publishers, the McGraw-Hill Publishing Co., Inc., of New York.

Respectfully,

M. M. O'Reilly,

Acting Director of the Mint.

August 4, 1931.

Superintendent,
U S Mint,
Philadelphia, Pa.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $50,000.

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P F ✓

RG104 E-235 Vol 486

August 5, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

This will confirm my telegram of August 4th, advising you that special restrictions on the receipt of gold from Mexico had been removed.

Will you please continue to report to the Bureau the monthly receipts of Mexican gold in pesos?

Respectfully,

M. M. O'Reelly

Acting Director of the Mint.

RG104 E-235 Vol 486

August 5, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Herewith please find copy of General Accounting Office General Regulations No. 54, Supplement No. 5, dated July 27, 1931, on the subject of accounting for retirement fund deductions.

It will be noted that a new procedure is specified, for use commencing with the accounts for the month of July, 1931. If the old routine has already been executed for the month of July, please let it stand, unless the check sent to the Disbursing Clerk, Bureau of Pensions, is returned to you, in which case the new procedure should be followed, treating the amount of the returned check as an August collection on the August account current.

Please note that the amount of the Civil Service retirement deductions will continue to be shown on the account current as a part of the disbursements from the "Salaries and Expenses" appropriation.

A sample copy of the regular account current is herewith enclosed, with indication thereon of the additional entries that are to be made incident to collection of the deductions and depositing them in the Treasury.

A supply of the Standard form No. 1070 has been ordered for shipment to you as soon as received from the Government Printing Office.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

M-S
Encls.

RG104 E-235 Vol 486

August 5, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

It is noted from the annual report of your coining department, on form 901, that at the close of the fiscal year considerable quantities of silver, nickel, and bronze coinage metals have been indicated as having been passed through the coinage processes (including that of stamping) and are stated in the section headed "Weighing and reviewing process" as unfinished. Do these quantities of metal represent stamped but undelivered coin, and, if so, what dates do the coins carry? In this connection it is noted that no deliveries of nickel coins have been made since October, 1930.

Will you please advise the Bureau whether there is any way of arriving at more equitable percentages of good coin produced to weight of ingots operated upon than those shown for domestic coinage operations for the past fiscal year. These percentages are low, evidently due to the indicated unfinished coin, and equitable percentages will be desirable for publication in the annual report of the Director of the Mint where they may be readily compared with those of the other institutions.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

T-S

RG104 E-235 Vol 486

August 6, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

It has come to the attention of the Department that a consignment of about 200,000 sovereigns is said to have reached this country from Panama.

Should a deposit answering this description be offered to you, please wire the Bureau for instructions before accepting.

Respectfully,

M. O. Reed

Acting Director of the Mint.

August 7, 1931.

Superintendent,
U. S. Mint,
Philadelphia, Pa.

Sir:

I am enclosing a copy of a letter received today from the Minister of Panama, relative to the coinage dies, for your information and appropriate action. Will it cause any trouble to respond to the Minister's wishes in regard to his suggestion that it would be "desirable that the finished coins have the edges as wide as the corresponding American coins"?

Will you please advise the Bureau, in order that we may notify the Minister, when you expect to be ready to make shipment of the coins?

I am also enclosing a letter received from the State Department, relative to the small coins. Will you kindly return the same at your convenience?

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 486

August 8, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

With reference to your request of yesterday for approval of contracts for the purchase of gases during the remainder of the current fiscal year, will you please forward, for the consideration of the Bureau, the proposals which did not accompany your letter.

Respectfully,

R. J. Grant,
Director of the Mint.

E-3

RG104 E-235 Vol 486

August 11, 1931.

Superintendent,
United States Mint,
Philadelphia, Pa.

Sir:

Reference is made to your letter of August 10th relative to the reported percentages of good coins produced to ingots operated upon during the past fiscal year. It has long been recognized that a number of the details called for by form 901, relative to operations of the coining department, have been impractical. It is understood that the metals flow through the coinage processes in lots, rather than in an unsegregated stream, and it is therefore presumed that it would be possible for you to determine the total weight of ingots used in completed coin, by referring to your records of lots of ingots, with the resulting strips, blanks, and coin. If such data can be supplied, please advise the Bureau as to the total weight of ingots used in completed coin, with percentage of good coin thereto for the fiscal year just passed, and follow the same procedure in future.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S